

**KIRKBURTON PARISH COUNCIL**  
**A MEETING OF THE COUNCIL WILL BE HELD ON**  
**THURSDAY, 5 SEPTEMBER 2019 AT 7.30 pm**  
**AT BURTON VILLAGE HALL, Highburton**

**A G E N D A**

1. a) **Apologies:** To receive apologies for absence and to consider whether to accept the reasons for them.
- b) **Declarations of Interest:** Members to declare any interests and their nature in any of the business to be discussed. These may also be included on the members' Registers of Interest, but should also be declared at each meeting when the issue is raised. *Declarations can be made at any point during the meeting, up to the start of the relevant agenda item.*
2. **Public Participation:** Members of the public are invited to address the Council on any issue over which it has a power for up to 3 minutes each, with the item lasting up to a maximum of 15 minutes.
3. **Admission of the Public:** To determine any items on the agenda considered to be of a private nature that should be discussed at the exclusion of the Public and Press, under the Public Bodies (Admission to Meetings) Act 1960 1 (2).
4. **Civic Appointments:** Opening of the new Boules Pitch in Kirkburton (Vice Chairman).
5. **Minutes/Matters Arising:** To confirm the accuracy of the minutes of the Parish Council meeting held on 1 August 2019. Enc  
**Information Only – Standing Order 9 (b) applies.**
6. **Committee Minutes:** To accept and adopt the minutes of the Staffing Committee meeting held on 8 August 2019, noting the decisions taken under the Committee's delegated authority. Enc  
**Information Only – Standing Order 9 (b) applies.**
7. **Plans:** To consider Kirklees Weekly Plan Lists for weeks commencing 29 July, 5, 12, 19 and 26 August 2019 as well as any applications deferred from the previous meeting and any other urgent applications. Applications may be viewed on: [www.kirklees.gov.uk/planning](http://www.kirklees.gov.uk/planning) Encs
8. **Planning Appeals:** To consider all planning appeals before the Parish Council and agree responses.
9. **Accounts:** To approve the September cheque schedule. Enc
10. **Budget Process:** To note the process for setting the budget / precept for the next financial year. Enc
11. **Biodiversity:** Encs
  - a) To note the attached information on biodiversity.
  - b) To consider re-establishing the Environment Committee and, if agreed, to consider the draft Terms of Reference.
  - c) If b) is agreed, to nominate members to the Committee.
12. **Waste Strategy Working Group:** To consider nominating members to the Working Group.
13. **Membership of NALC Larger Councils Committee:** To consider making a nomination to the Committee. Enc
14. **Council's Bank Accounts:** To consider opening bank accounts with an alternative bank and transferring the HSBC accounts when the new accounts are fully operational. If agreed, to refer the matter to the Management & Finance Committee to look into which bank to use.

/Cont'd . . .

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**Office Hours: 9.30 am – 1.30 pm Monday and Thursday**  
An answering machine is available at all other times.

Mrs Angela Royle  
Clerk to the Council  
Burton Village Hall  
Highburton HD8 0QT  
22 August 2019

**AGENDA for COUNCIL MEETING ON 5 SEPTEMBER 2019**

15. **Thermal Imaging Camera:** To note the initial information provided and consider whether to purchase a camera for use by members of the public to assess their homes, subject to receipt of further information. If agreed, to refer the proposal to the Management and Finance Committee to investigate further. Enc
16. **Christmas Trees:** Enc
- a) To consider whether the planted tree at Highburton is now strong enough to hold the festive lights, or whether to provide a cut tree instead.
- b) To consider removing the planted tree at Lascelles Hall and to provide a cut tree in its place.
17. **Funding for Hanging Baskets in 2020:** To consider whether to apply for funding from Kirklees to contribute towards the costs of the baskets in the Kirkburton ward and in Lepton. Enc
18. **Guidestoop in Kirkheaton:** To note the information with regard to the volunteer (Min 89/01.08.19 refers) and consider commissioning the Milestone Society to carry out the repair to the guidestoop at the junction of Hollin Hall Lane and Highgate Lane in Kirkheaton on the terms and conditions notified. Enc
19. **Parking Issues in Kirkburton:** To note the parking issues and to consider requesting Kirklees Council to compulsory purchase the old petrol station site in North Road and convert it into a car park. Enc
20. **Proposed Base Station Colne Bridge:** To note the pre-application consultation on the installation at Tib Netherend Farm, Wood Lane, Colne Bridge HD5 0PX and consider whether to submit a comment, taking account of the rules covering pre-determination. Enc

**The following two items are for information only:**

21. **Correspondence and Information:** To report any correspondence received since the issue of the agenda, notify any replies, details of future meetings, etc
22. **Agenda Items:** To request items for debate at future meetings.

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