

# KIRKBURTON PARISH COUNCIL

A MEETING OF THE PARISH COUNCIL WILL BE HELD ON 15 JANUARY 2026,  
COMMENCING AT 7.30PM, AT BURTON VILLAGE HALL, NORTHFIELD LANE,  
HIGHBURTON, HD8 0QT

## *Welcome*

The Chair will welcome everyone, explain the protocols, and remind everyone of the Council's expectations for the audio or visual recording of the meeting.

## *Public Participation*

Members of the public are invited to address the Council on any issue over which it has a power for up to three minutes each, with the item lasting up to a maximum of fifteen minutes.

## A G E N D A

The Chairman of the Council will formally open the Parish Council meeting.

### **1. Apologies**

To receive members' apologies for absence.

### **2. Declarations of Interest**

To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests, under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act.

### **3. Admission of the Public**

To determine any items on the agenda considered to be of a confidential nature that should be discussed at the exclusion of the public and press under the Public Bodies (Admission to Meetings) Act 1960.

### **4. Civic Appointments**

The Chairman to report on any engagements attended since the last meeting.

### **5. Clerk's report**

To receive a report from the Clerk.

### **6. Correspondence and information**

- a. To receive the correspondence from Ellie Coteau at The Welcome Centre in Huddersfield, and decide upon response.
- b. To report any correspondence received since the issue of the agenda.

### **7. Plans**

To consider and decide upon any comments on the applications in the Kirklees Weekly Plan Lists for weeks commencing 1 December 2025 to 11 January 2026, as well as any other urgent applications.

*Applications may be viewed on [www.kirklees.gov.uk/planning](http://www.kirklees.gov.uk/planning)*

### **8. Minutes**

To confirm the accuracy of the minutes of the Parish Council Meeting held on 4 December 2026.

## **9. Committee minutes**

- a. To receive the minutes of the Management and Finance Committee on 08 January 2026.
- b. To consider the recommendations of the Management and Finance Committee, outside those concerning the budget and precept request for 2026-27.
- c. To adopt the reviewed Financial Regulations.

## **10. Accounts**

- a. To receive and authorise the accounts for January 2026.
- b. To note the accounts for December 2025.
- c. To note the Q3 2025-26 Bank Reconciliation and authorise for publication.

## **11. Budget and Precept for 2026-27**

- a. To note the budget analysis statement covering 1 April 2025 to 31 December 2025 with the projected spend to year end. This is subject to the recommendations in the Management and Finance Committee minutes of 8 January 2026.
- b. To consider the budget proposals and agree both the budget and precept request for £167,000 for 2026-2027.
- c. To authorise the 2026-2027 budget and precept request for publication.

## **12. Agenda items**

To request items for debate at future meetings.