

KIRKBURTON PARISH COUNCIL

A MEETING OF THE MANAGEMENT & FINANCE COMMITTEE WILL BE HELD ON
THURSDAY 8 JANUARY 2026, COMMENCING AT 7.30PM, AT BURTON VILLAGE
HALL, NORTHFIELD LANE, Highburton, HD8 0QT

Councillors summoned: Cllrs J Taylor (Committee Chair), B Armer, R Bray, P Brook, J Cowan, D Hardcastle, D Knight, B Smith, P Taylor and C Voyce.

Welcome

The Chair will welcome everyone, explain the protocols, and remind everyone of the Committee's expectations for the audio or visual recording of the meeting.

Public Participation

Members of the public are invited to address the Council on any issue over which it has a power for up to three minutes each, with the item lasting up to a maximum of fifteen minutes.

A G E N D A

1. Apologies

To receive members' apologies for absence.

2. Declarations of Interest

To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests, under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act.

3. Admission of the Public

To determine any items on the agenda considered to be of a confidential nature that should be discussed at the exclusion of the public and press under the Public Bodies (Admission to Meetings) Act 1960.

New Committee business

4. Increasing the Small Annual Grant and Clock Grant Award – Grants and Community Projects Committee request.

To decide whether to increase the small annual grant maximum award amount to £350 and the clock grant maximum award to £300.

5. Q3 Budget vs. Actual

To receive the Q3 budget analysis statement and forecast, and agree recommendation.

6. Q3 Bank Reconciliation

To receive and recommend the authorisation of the Q3 bank reconciliation.

7. Budget 26/27

To review the revenue budget for 2026/27, and consider recommendation for approval.

8. Reserves 26/27

To review the earmarked reserves in preparation for the financial year 2026/27 and agree recommendation.

9. Precept Request 26/27

To review the precept request for 26/27 and consider recommendation for approval.

10. Precept Banking Treatment 26/27

To agree the recommendation for the banking treatment of the precept monies in 2026/27.

11. Updated Financial Regulations

To receive the authorisation of the updated Financial Regulations and agree recommendation for approval.

12. Interim Audit Report

To discuss the Interim Audit Report and agree recommendation for approval.

13. Date of next meeting

To decide upon the date of the next meeting.



Alex Greenwood
Clerk to the Council
02/01/2026