





KIRKBURTON PARISH COUNCIL

Contact Details:

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Office Hours: 9.30 am to 1.30 pm on Monday and Thursday

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Angela Royle Clerk to the Council

Meetings:



Rachel Perry Assistant Clerk

Parish Council meetings are normally held on the first Thursday of each month, except for May. Committee meetings are called as and when required. A timetable of the meetings has been included on the website, which will be updated as meeting dates are confirmed. All meetings are open to the public and are normally held at 7.30 pm at Burton Village Hall. There is a public participation session at the start of the meeting when people are invited to address the Council on any issue, over which it has a power.

Agendas are uploaded to the website at least 4 days before the meeting, and they are also put up on the Council's noticeboards, in the 4 libraries, at some village halls and post offices. The minutes can be viewed online, and are also posted up at the 4 libraries and in Burton Village Hall. It is possible to be included on an electronic mailing list to receive Council / Committee agendas as they are issued. Please send in your email address, if you would like to be included.

The Council is notified of all planning applications in the Parish area, and the lists are normally uploaded to the website on a weekly basis, and sent to the libraries with the agenda. Comments are submitted where appropriate. If the deadline date for an application falls between Council meetings, the Council will make no comment to Kirklees Planning Services. However, Councillors are able to request an additional meeting to comment on a specific application if it impacts significantly on the area, or if there is considerable public concern. Comments can also be submitted under delegated authority in certain cases. Please contact the staff and/or your local Councillor for advice if you need assistance in supporting or opposing a proposed development in your area.

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Chairman's Overview of the Year

This year has been very interesting and eventful. The year started with the Annual Meeting, where I took over the Chairmanship from Sharon Dunford who had done an exceedingly good job as Chair. I would like to thank her for everything she did on behalf of the Council the previous year. Cllr Steve Beresford was elected as my Vice Chairman and it has been good to have such a helpful pair of hands at my side. I should also like to thank everyone who has supported me through this year. As a Parish Councillor for Lepton, it has been an honour to be Chairman of the Council.



The Civic Service was held on the 16th September at Lepton Methodist Church. I am a member of the church so it was nice to have the service at my own place of worship. The service was led by Sue Burton. I would like to thank her for her hard work and the members of the church for their support. After the service the West Yorkshire Fire Service Band led us up to Lepton Parish Church, where refreshments were served. It was good to involve both churches in the village.

During the year I was invited to several events and other local councils have invited me to their civic events. One event I was very pleased to be invited to was the opening of a public seat in the centre of Lepton to commemorate the Queen's Diamond Jubilee. A local sculptor, David Bradbury, had been commissioned to make the seat and has done a brilliant job. It was also an honour on Remembrance Sunday to lay the wreath in my own village at Lepton Parish Church.



One last thing that happened as Chairman of the Council, of which I am very proud, was to receive a certificate from Simon Reevell MP, to mark the Council gaining Quality Status. I would like to thank Angela Royle, the Clerk, the past Chairmen and all the councillors who have worked so hard for the Council to achieve this award.



All the Councillors have worked very hard on all sorts of different projects over the year, from school council projects with the young people, providing dog wastebags and dispensers, planting living Christmas trees in Lascelles Hall and Thurstonland, to planting fruit trees in local villages. All of the projects have been very popular with the local residents, and in the case of the tree planting, they identified the sites for the trees and turned out to help the Parish Councillors with the planting. This all goes to help build and improve our connections with the communities.

I am massively in support of the grants system the Council runs. It is good to see local groups operating successfully in the area, and for the Council to support the many volunteers who give so freely of their time and expertise for their communities. As well as helping the groups themselves, the Council's grants can often unlock funding from other bodies and in some cases it has resulted in a significant amount of money being invested in our area, particularly from organisations such as EPIP. I would also like to draw attention to the fact that the Parish Council has given all this support to the community without increasing the precept. It has now remained at £122,000 since 2009, despite rising inflation. The administration costs have also remained fairly constant.

During the year events have been held to raise money for the Forget Me Not Trust and Parkinson's UK; thanks to all who took part in the sponsored walk and the Civic Barn Dance, which was also attended by representatives from Kirklees Council and other Parish and Town Councils. A total of $\pounds1,027$ was raised for the charities.

For the last few years the Council has been negotiating with Shelley Community Association about selling Shelley Village Hall to the Association. I think this has been a good thing for the people of Shelley, so they can be in charge of their own destiny. At the meeting before Christmas it was a privilege to sit down with the Trustees of Shelley Community Association to sign the contract handing the village hall over to the community. I would like to thank the members of Shelley Community Association, Angela Royle, the past Chairmen of the Council (Sharon, John, Robert, Geof and Lin), and all the members who have been involved with the sale.





I was pleased to see the repairs to the base of the Colne Bridge Memorial in Kirkheaton Churchyard completed. We are particularly grateful to the contractor, Robert Berry, for such an expert job – if you didn't know what it was like before, you would not know it had been touched.

Kirkburton Parish Council has worked hard serving its local residents, with all the councillors, the Clerk and the Assistant Clerk, Rachel Perry, doing their bit to make all its areas a better, greener and friendlier place

to live. I would like to thank everyone who helped the Council to achieve its aims. I would especially like to thank Angela for all her hard work making sure that the Council works correctly and runs smoothly. Rachel has undertaken training and achieved her first qualifications in the role - she is an asset to the Council. I think she is doing an excellent job running things such as the Environment Committee and the K9 Working Party, and I would like to congratulate her on her promotion to Assistant Clerk.

Thanks again to all members of the Council who work so hard for their communities and have given support to me over this last year. Hopefully, Steve will have as enjoyable a year as I have had this year. I would like to wish him all the best for this coming year. Finally, I would like to thank my wife, Sue, for all her support and help over the past year.

Cllr Richard Burton Chairman 2012-13



Summary of the Council's Activities and Decisions

Shelley School Pyramid



The Parish Council takes seriously its remit of representing the people in its area and standing up for their interests. A good example of this occurred towards the end of 2012 when Shelley College made the unreasonable proposal of extending its intake of students to Year 7 and Year 8, which would have had serious implications for the two Middle Schools. Very quickly, the Parish Council organised an additional meeting with parents and representatives from the two Middle Schools, Shelley College and the group "Save Shelley Pyramid".

It was a very orderly meeting, but it was very clear that the vast majority of parents opposed the proposal and wanted to keep the Shelley Pyramid and to leave the Middle School system in place. With the support of the parents present, the Parish Council offered to hold a local referendum on the issue. The Principal of Shelley College was asked by the Councillors if he would recommend the Board of Governors to accept the outcome of the referendum, which he agreed to do. Within days, Shelley College had withdrawn the proposal and the future of the Middle Schools was once more secure. It was a good feeling to know we had played a part in securing the outcome the parents wanted.

Planning

Another issue close to residents' hearts is planning, particularly if the development is likely to impact badly on their circumstances. The Parish Council considers every application in the area and submits comments to the Planning Authority, if appropriate. We have also contributed comments to the consultations on the Local Development Framework. If you have any difficulties with planning applications, please let us know and we will help if we can. The Parish Council is not opposed to development



per se, but encourages development which enhances the lives and facilities of those living in the Parish but at the same time, does not detract from the beautiful countryside, which we are so lucky to have all around us.

Representing the Public View

The Council also submits representations on behalf of its residents to a number of outside organisations, as and when issues arise. The Council contributed to the consultation on changes to the delivery of NHS services. Both the Council as an organisation and individual Councillors have been in close contact with Highways on a number of issues in various villages. If there is an issue you think we could help you with, please let us know.

Public Participation



We are keen to involve as many residents as possible in the work of the Council. We have a session at the start of every meeting, where people can speak to us and raise any issues over which we have an authority. We would also like to have more opinions on our projects and most importantly, suggestions for new projects. So get involved and tell us what you think – it's *your* Parish Council. You can contact us in

a number of ways now. As well as the traditional phone call to either the Councillors or the staff, you can come to a meeting and raise an issue in the public session. You can also email us or tweet. So there's no excuse for not getting involved. We use the Twitter account to distribute information quickly, and to consult people on a variety of issues. It is a very cheap method of communication. If you're on Twitter, please Follow Us: @KirkburtonPC

Emley Show

We were lucky to have good weather for Emley Show this year, where the Council had a stand. The Councillors enjoyed meeting some of you and having interesting discussions about a variety of issues. We produced a stand showing the work of the Council and received lots of views from you, all of which have been noted for consideration at the appropriate time. To appeal to the younger residents we ran a "Guess the Teddy's Name" competition for the children, which was won by Lydia who correctly guessed that he was called Bernard.



Youth Engagement

It had been noticed that although there are several thousand children and young people living in the Parish, not many of them have any real input or say into the work of the Council. There is also a general low level of participation in democratic issues by the younger generation. So the youth engagement project was started which involves representatives aged 10 – 16 from all the School Councils in the parish area. Kirklees Councillors, Youth & Leisure Services and Denby Dale PC are also involved.



Area Committee and Kirkburton PC have jointly provided £2,000. The two projects being developed are an official opening event for the refurbished skateboard park in Skelmanthorpe and a new youth shelter for the recreation ground at Shelley. The young people have been very actively involved in both projects, designing the shelter, producing very professional presentations and leaflets for public consultation, as well as working on the design of the youth shelter itself and the detail of the official opening event. It is good to see them so interested in the projects, giving so much of their time to provide something which will be of benefit to lots of young people and not just themselves.

Kirkheaton Noticeboard

In response to a call from the public, we are looking to provide a new noticeboard in Kirkheaton. Several sites have been suggested, so we are currently consulting Highways and Planning Services to find the location which best meets their criteria. When permission has been granted, we will purchase and install the new noticeboard, which can also be used for local events.

Website / Newsletters The website is now fully operational and updated on a weekly basis. We have a page for community events, so if you're organising something and would like free publicity, just send the details to the Clerk. It also carries the quarterly newsletters (paper copies may be posted out on request). There are links to community groups and other relevant organisations. If your group is not already there, why not send us a link. We would appreciate reciprocal links from your websites.

Summary of Accounts 2012-13	£
Precept	122,000
Allotment Rents	273
Proceeds of the sale of Shelley Village Hall (capital funds)	10,000
Refund of VAT	8,837
Rent refund and bank interest	4,116
Shelley Village Hall Rent	2,785
Chairmen's Fundraising	1,007
Total Income	149,018
General Running Costs:	45,302
Administration including employment costs, insurance, meetings, office equipment, postage, stationery, telephone/internet.	
Rent and VAT (to be reclaimed in full)	8,787
Civic Governance:	14,664
Audit, conferences, chains of office, civic functions, main 4-yearly Parish Council elections, legal & professional advice, training.	
Public Information:	1,497
Advertisements, annual report, newsletter, noticeboards, shows and website.	
Grants:	40,064
Small grants to 45 non-profit organisations within the Parish; Community project grants and environment grants.	
Village Projects:	
Allotments, dog wastebag dispensers, fruit trees, gardening workshops, engraving of guidestoops, public seats, youth engagement	10,639
Hanging baskets, Christmas trees and poppy wreaths	11,968
Kirkheaton Churchyard	2,343
Shelley Village Hall	3,352
Donations to Forget Me Not Hospice & Parkinson's UK (fundraising)	1,007
Total Expenditure:	139,637
Allocated Reserves (To cover costs of projects in progress:	42,180
General Reserve: (At the lowest level permitted by the Audit Regulations)	34,488

Annual Small Grants Awarded 2012-13

In total, £11,743 was awarded as annual small grants for a whole range of projects, covering the full range of interests and age groups. A start-up grant of £100 was also paid out to Shepley Conservation Group. Annual small grants of £250 are available to community/not-for-profit organisations every year. It is also possible to take a larger amount, so long as the total is not more than £750 over 3 years, including the year of application. It is important to note also, that grants cannot be awarded for work/purchases which has already been made or ordered. Forms become available at the beginning of September and can be downloaded from the website. Paper copies can be obtained from Cllrs or on request from the staff.

We now have a range of grant schemes available, designed to cover most eventualities. As well as the Annual Small Grants, there are Start-Up Grants for groups who have only just formed and need some help to get established; Emergency Grants for the unexpected; Environment Grants for environmental projects; Community Project Grants for the larger projects with a minimum total cost of £3,000. Full details of all the schemes and how to apply are available on the website. The information can also be requested from the staff.

Flockton	£	Shelley Ladies Netball Club	250
Flockton Cricket Club	275	Shelley Over 60's	250
Flockton Football Club	250	Shelley PCC	200
Flockton Green Working Mens Club	200	Shepley	
Flockton Youth Group	300	Shepley Badminton Club	250
Kirkburton		Shepley Band	250
All Hallows Church, Kirkburton	200	Shepley Bowling Club	250
Burton Out of School Club	250	Shepley Croquet Club	250
Highburton Brownies	250	Shepley Football Club	250
Highburton Parent & Toddler Group	148	Shepley Good Companions	200
Highburton Playgroup	250	Shepley Junior Cricket Club	100
Kirkburton Pre-School	250	Shepley Luncheon Club	500
Kirkburton Senior Citizens Support Group	250	Shepley Spring Festival	250
Time Out	250	Shepley Tennis Club	250
Kirkheaton		Shepley Two by Two Group	200
Kirkheaton PCC	200	Shepley Women's Institute	250
Kirkheaton Rovers	600	St Paul's Church, Shepley	200
Kirkheaton Senior Citizens Club	200	Thurstonland/Farnley Tyas	
Kirkheaton Women's Institute	220	Farnley Tyas Community Group	250
Lepton		Farnley Tyas PCC (St Lucius' Church)	200
Lepton Highlanders Cricket Club (Juniors)	250	Farnley Tyas Women's Institute	250
Lepton Highlanders Girls Football Club	250	Stocksmoor Toddler Group	250
Lepton Highlanders Junior Football Club	200	Stocksmoor Village Hall	250
Lepton Luncheon Club	250	Stocksmoor Villages Twinning Association	250
Lepton Pilots	250	Stocksmoor Women's Institute	250
Shelley		Thurstonland PCC (St Thomas' Church)	200
10th Pennine East Rainbows	250	Thurstonland Rainbows	200
Pierrot Players Amateur Dramatic Society	200	Thurstonland Village Association	100
Shelley Junior Football Club	250	TOTAL	£11,743









Community Project Grants	£
Shelley College Fundraisers: Towards the Climbing Wall	2,500
Lascelles Hall Cricket Club: Planning permission for the new pavillion	2,175
Huddersfield & District Archaeological Society: Specialist equipment	1,827
Just For Fun Pre-School & Out of School Club	2,282
Shepley Cricket Club: Essential roof repairs	3,750
St Paul's Church, Shepley: Modernisation works to the parish hall	4,750
Kirkheaton Scouts & Guides: Towards the costs of the annual gala	1,000
Total Spent	£18,284



Queen's Diamond Jubilee

All over the country people were celebrating this very momentous event in a variety of ways and the people in the Parish were doing exactly the same. As a Council we held a Jubilee Sponsored Walk in Lepton along the route of one of the Parish walks. Although it was during one of the wettest periods of the year, which made the going very muddy indeed along certain stretches, it was well supported. We also held a Country & Western Evening at Hinchliffe's Farm, complete with line dancing and a hog roast. The two events raised over £1,000 which was divided between the Chairmen's Charities of Parkinson's UK and the Forget Me Not Children's Hospice. Thank you to everyone who contributed, as well as to those who took the time organising the events and making sure they all ran smoothly.



As a lasting memorial to the event, the Council had the guidestoops on the Parish Walks suitably engraved. We also sent a scroll to Her Majesty to commend her on her achievement and thank her. The Council made available a one-off grant scheme to help pay for the village celebrations, which came in all shapes and sizes: tree planting, mock Coronation ceremonies, street parties and processions to name but a few.

Queen's Diamon <mark>d Jubilee</mark> Grants	£
Farnley Tyas Community Group	330
St James Church, Flockton	486
St Bartholomew's Church, Grange Moor	500
Kirkburton & Highburton Community Association	500
Yetton Together, Kirkheaton	500
Rowley Hill Club, Lepton	500
Shelley First School	500
Friends of Shepley First School	500
Stocksmoor Village Association	330
Thurstonland Village Association	330
Total Awarded:	£4,476









The Environment

How was the Environment Budget spent?	£
 Kirkburton & Highburton Community Association: Towards the cost of additional hanging baskets in Kirkburton. 	750
• Stocksmoor Village Association: For bedding plants in the village tubs.	185
 Kirkburton & Highburton Community Association: Extension of the trailway at Burton Dean Park. 	1,950
• Farnley Tyas Community Group: Towards new seating at the recreation ground.	349
• Kirkburton & Highburton Community Association: Insurance premium for the environmental volunteers working on community land.	385
• Shepley Women's Institute: Towards the cost of an educational visit to a biodiversity centre. The information gained is being shared with the children of Shepley First School.	175
• Yetton Together: Towards additional hanging baskets in Kirkheaton.	825
• K9 Campaign aimed at reducing the amount of dog mess on the streets and in the recreation grounds by providing wastebag dispensers and bags across the whole of the Parish. The money was also used to fund a competition amongst schoolchildren to educate and raise awareness.	2,214
• Allotment Competition: One at each of the allotment gardens.	88
Fruit & Vegetable Growing Workshops for allotment tenants.	562
• Engraving the guidestoops on the new Parish Walks to mark the Queen's Diamond Jubilee.	3,350
 Annual subscriptions to the CPRE, Milestone Society and Rural Action Yorkshire, all of whom provide valuable information and support to the Committee. 	79
Total Spent:	£10,913

Some of the environment budget has also been put into the allocated reserves to fund ongoing projects and further grants which will be paid out after the year-end.



Fruit Trees

The 1,000 fruit tree project was launched last Spring, and everywhere it has been held, it has met with lots of enthusiasm from the residents. The Parish Councillors involved the whole village in planning the project, and many of them turned out on the planting days, making it a great community event. We are grateful to Julian Faulkener and his colleagues at Leisure Services for their help and expertise. So far, trees have been planted in Farnley Tyas, Kirkheaton, Lepton, Shepley, Stocksmoor, Stocksmoor and Thurstonland. Fruit trees were also planted on the common areas at Grange Moor allotments – the tenants were similarly enthusiastic and had the trees planted in record time. Planting at further sites are planned. Please watch the newsletter and the website for details.

Fruit & Vegetable Growing Workshops

Workshops were provided at Grange Moor allotments free of charge to all of our allotment tenants. These also met with great approval and were well attended, even though the weather did leave a lot to be desired on most of the days. The Tutors for the course came from the Holme Valley Gardening Network, and passed on a lot of information about gardening on a whole

range of topics, chosen by the participants of the course. As there were many new tenants, the course also served to introduce them all to each other, and help them to work together as a group. The workshops are being repeated next year, hopefully with the same level of success.

Allotment Competition

As there are so many able and enthusiastic allotment tenants, we also ran a competition for the best plot. Mr Martin Bowley of the Horticentre in Horbury kindly acted as judge and assessed each plot in terms of cultivation, cropping, variety and environment. The winners were Mrs Jane Greetham & Mrs Carole Scott in Grange Moor and Mr and Mrs Vic Parsley in Shepley. The couples were each presented with a Garden Centre voucher and a rosette.

New Public Seats

We continued with our programme of renewing and replacing seats across the Parish. The latest seats to be provided were by the pond at Manor House, Flockton; two on the recreation ground at Grange Moor and one in Farnley Tyas (*pictured right*). We also contributed to the reinstatement of a seat in Thurstonland. We were grateful to our colleagues, Holme Valley Parish Council, for contributing 50% of the cost on the grounds that the seat is situated by the area where the boundary was changed and that it was damaged just around the time they were due to pass ownership to us.





Quality Council

The year concluded with the very pleasing news that Kirkburton PC had achieved the Quality Status Award, which denotes the Council is working strictly in accordance with Best Practice in all areas of its operations. Most



importantly it also shows that it is supporting and working with all the various community groups and residents in its area. The certificate was presented to Cllr Richard Burton, Chairman, by our local MP,

Mr Simon Reevell at a special event. Mr Reevell was very complimentary about the Parish Council and stressed how the work we are doing is making a valuable contribution to the Big Society.

K9 Campaign – Bag It & Bin It!



It has been a busy year for the campaign. During the year we sited 10 new waste bag dispensers and will shortly be installing a further 11. Thank you to everyone who responded to our requests for information on the 'hot spots'. Each location was checked for suitability and those chosen for dispensers were in areas where there was an identified need and close to a handy bin and lamp post. We hope that we have contributed to reducing the problem in this area, but we all have a part to play in this on-going campaign. If you see anyone letting their dog foul without picking it up and disposing of safely, please contact the Kirklees Dog Warden. If people do this and are prepared to make a statement, the offenders could be fined, which is the best deterrent of all.

We would like to thank Kirklees Highways for checking out the lamp posts for suitability and Streetscene Cleansing for providing some extra bins to enable the dispensers to be sited in the chosen spots.





Parish Councillors' Contact Details

Flockton		
Jimmy Paxton	7 Park Side, Flockton, Wakefield. WF4 4AD	01924 848445
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