

## KIRKBURTON PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD AT BURTON VILLAGE HALL, HIGHBURTON ON THURSDAY, 2<sup>nd</sup> JUNE 2011 AT 7.30 pm

PRESENT: Cllr S Dunford in the Chair

Cllrs B Armer, M Atkinson, H Barraclough, R Barraclough, R Beaumont, S Beresford, P Brook, R Burton, A Cooper, P Cunnington, K Dunn, D Hardcastle, J Hirst, A Munro, L Parsley, J Paxton, M Pitts, A Shaw, V White, C Whittingham and B Wightman.

In attendance: Mrs A Royle.

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| <p>The Chairman welcomed everyone to the meeting and the Clerk informed members of the Council's fire regulations, highlighting the various fire exits in the building and the procedure to be followed in the case of an emergency. Members were asked to ensure they always sign the attendance book as it acts as a fire register as well as an attendance register for meetings.</p>               | <p><b>25 Chairman's Welcome</b></p>                                  |
| <p>The Clerk confirmed that she had now received all Declarations of Acceptance of Office in accordance with the legislation.</p>  | <p><b>26 Declarations of Acceptance of Office</b></p>                |
| <p>Apologies were received from Cllrs N Berry, M Sykes and S Triggs, the reasons for which were accepted by the Council.</p>   | <p><b>27 Apologies</b></p>   |
| <p>Cllr Beresford declared a personal interest in Lepton Highlanders as he is the Treasurer and a Trustee, the capacity in which he had lodged a grant application with the Council.</p>   | <p><b>28 Declarations of Interest</b></p>                            |
| <p>There were no members of the public present.</p>  | <p><b>29 Public Participation</b></p>                                |
| <p><b>Resolved:</b> To hold all items in the public session.</p>   | <p><b>30 Admission to Public</b></p>                                 |
| <p>The Chairman reported she had attended the Kirkheaton Art Exhibition and Church Concert.</p>  | <p><b>31 Chairman's Appointments</b></p>                             |
| <p><b>Resolved:</b> To accept the minutes of the Grants &amp; Community Projects Committee meeting of 21<sup>st</sup> April 2011 as a true record.</p>   | <p><b>32 Grants &amp; CP Committee Minutes</b></p>                   |
| <p><b>Resolved:</b> To accept the minutes of the Parish Council meeting of 21<sup>st</sup> April 2011 as a true record.</p>  | <p><b>33 Parish Council Minutes</b></p>                              |
| <p><b>Resolved:</b> To accept the minutes of the Shortlist Sub-Committee meeting of 28<sup>th</sup> April 2011 as a true record.</p>   | <p><b>34 Shortlisting Sub-Committee Minutes</b></p>                  |
| <p><b>Resolved:</b> To accept the minutes of the Management &amp; Finance Committee meeting of 28<sup>th</sup> April 2011 as a true record subject to the removal of Cllr Rock's name from the apology list.</p>   | <p><b>35 Management &amp; Finance Committee Minutes 28.04.11</b></p> |
| <p><b>Resolved:</b> To accept the minutes of the Annual Parish Council minutes of 19<sup>th</sup> May 2011 subject to the removal of 'e' from Cllr Brook's name, and the substitution of Cllr Hirst's name for Cllr Barraclough's.</p>   | <p><b>36 Annual Parish Council Minutes</b></p>                       |
| <p><b>Resolved:</b> To accept and adopt the minutes of the Management &amp; Finance Committee meeting of 26<sup>th</sup> May 2011.</p>   | <p><b>37 M&amp;F Committee Minutes 26.06.11</b></p>                  |
| <p><b>Resolved:</b> To accept and adopt the minutes of the Management &amp; Finance Committee meeting of 21<sup>st</sup> April 2011.</p>   | <p><b>38 M&amp;F Committee Minutes 21.04.11</b></p>                  |
| <p>2011/91279 <i>Erection of first floor extension over existing double garage/games room to form detached dwelling at 9 Pond Lane, Lepton.</i> The Council objected to this proposed development on the grounds that a 2-storey dwelling on this site would be overpowering to the surrounding properties, and that the windows on the first storey extension would overlook adjacent properties.</p> | <p><b>39 Plans</b></p>   |

There was no comment on the following applications:  
90970 Kirkburton; 91160 Lepton; 91185 Kirkburton; 91203 Fenay Bridge;  
91255 Thunderbridge; 91257 Shepley; 91261 Shelley and 91299 Kirkburton.

**39 Plans (Cont'd)**

There were no planning appeals before the Council.

**40 Planning Appeals**

**Resolved:** To approve the accounts as presented (£6,623.16).

**41 Accounts**

Members considered the application for additional funding towards the costs of repairing the clock at All Hallows Church in Kirkburton, and noted the information supplied by the Clerk on the subject.

**42 All Hallows Church, Kirkburton**

**Resolved:** To consider the application further when additional information with regard to the work required, funding already in place and copies of quotes have been supplied. Also to notify the applicant that the grant cannot be awarded retrospectively.

Members noted the advice from YLCA regarding the recommended amendment to Standing Order 32.

**43 Amendment to Standing Order 32**

**Resolved:** To amend Standing Order 32 to read “Variation, Revocation and Suspension of Standing Orders: Any or every part of the standing orders, except those which are mandatory by law, may be suspended by resolution in relation to any specific item of business. A motion to add to or vary or revoke one or more of the Council’s standing orders, not mandatory by law, shall be proposed by a special motion, the written notice whereof bears the names of at least 9 Councillors.”

The resolution was passed by a unanimous vote, thus meeting the requirement of the original standing order, which was in force until the amendment was agreed.

**Resolved:** To refer the policy to the Management & Finance Committee for a review and update.

**44 Council’s Complaints Policy**

Members noted the response to the Council’s FOI request in respect of funding applicable and received as S016 payments.

**45 Section 106 Agreements Inquiry**

**Resolved:** To refer the response to the Internal Review as directed as an option in the letter, informing the recipient that the Council’s intention to pursue the matter further should the response not be satisfactory, and to point out that this aspect of Kirklees’ operation has twice been the subject of Scrutiny inquiries.

**Resolved:** To nominate the following delegates to attend the training events as detailed:

**46 Training Events**

SLCC West Yorkshire Branch Training Day on 5<sup>th</sup> July:  
Cllrs Beresford, Brook, Paxton and Mrs Royle

NALC Communities in Action/Conference & Exhibition on 19<sup>th</sup> July in Sheffield:  
Cllr R Barraclough.

SLCC Annual Conference from 14-16 October in Reading: Mrs Royle.

The following events were noted:

Zurich Annual Health & Safety Seminar at The Grove, South Kirkby.

YLCA Joint Annual Meeting 2011 on, 23 July at 2pm at Poppleton Community Centre.

Members noted Highway’s response to the Council’s request for 20 mph speed limits outside all of the schools within the Parish.

**47 20 mph Speed Limits outside Schools**

**Resolved:** To respond asking for a review of the decision on the grounds that Kirkburton Area Committee has agreed with this for those schools within the Kirkburton metropolitan ward. Also to support Cllr Hardcastle’s call for a pilot outside 3 schools where signage only would be erected. (cc Both local MP’s and the Kirklees Councillors).

The Chairman outlined the practice of having a bus tour at the beginning of the new term of office.

**48 Parish Bus Tour**

**Resolved:** To undertake a parish bus tour with the date to be determined when availability was known.

Members were asked to notify the Clerk of their availability on the two dates of 11<sup>th</sup> and 18<sup>th</sup> September.

Members noted the draft Annual Report 2010-11, covering the period 1<sup>st</sup> April 2010 to 31<sup>st</sup> March 2011.

**49 Annual Report**

**Resolved:** To adopt the Annual Report 2010-11.

Members noted the information from British Telecom about the possibility of adopting the red telephone kiosks for alternative uses after the telephony had been removed.

**50 Red Telephone Kiosks**

**Resolved:** That the Council does not pursue this option due to the costs involved, but draws the initiative to the attention of representatives of local registered charities, who are also eligible.

**Resolved:** To elect Cllrs Beaumont and Hardcastle as representatives on the Rural Development for England: Local Initiative Group.

**51 RDPE: Local Initiative Group**

Members noted the written report which had been circulated at the meeting. The Clerk notified members of the starting date for the Administrative Support Officer and the likely retirement date for the Administrative Assistant.

**52 Clerk's Report**

The Clerk also notified the members of her leave arrangements in June and July.

The Chairman distributed copies of the third edition of the Good Councillor's Guide to all members present.

- The use of social media by the Parish Council.

**53 Agenda Item**

The Chairman closed the meeting.