## KIRKBURTON PARISH COUNCIL

## MANAGEMENT & FINANCE COMMITTEE

## MINUTES OF THE MEETING ON $26^{th}$ MAY 2011 AT 7.30 pm AT BURTON VILLAGE HALL

Present: Cllr R Burton in the Chair

Cllrs M Atkinson, R Barraclough, N Berry, A Cooper, K Dunn, J Hirst, J Paxton, A Munro, M Sykes and

C Whittingham.

The meeting then closed.

Officer in attendance: Mrs A Royle

Apologies were received from Cllr S Dunford. Cllr A Munro apologised for lateness.  There were no declarations of interest.	MF1	Apologies and Declarations of Interest
There were no members of the public present.	MF2	Public Participation
<b>Resolved</b> : To hold the discussion of Item MF5 in private session, as it related to an identifiable living individual.	MF3	Admission of Public
The Chairman welcomed members to the first Committee meeting of the new Council, and briefly explained the purpose.	MF4	Chairman's Welcome
The Chairman explained the process the Council had followed in the recruitment process. The Chairman and Cllr Hirst reported on the outcome of the interviews and recommended that Rachel Perry be appointed to the post. The Clerk reported a minor amendment to the contract had been requested, which members considered.	MF5	Appointment of Administrative Support Officer
Resolved: To appoint Rachel Perry to the post.		
<b>Recommendation</b> : That Council makes the minor amendment to the contract as detailed on the supplementary paper.		
Members noted the latest Action Plan and answered various queries regarding the budget.	MF6	Action Plan

Recommendation: To accept the Action Plan and the priority order of the projects as listed.