

Resolved: The Clerk to meet with the Solicitor to discuss the way forward and to report back to the Management & Finance Committee.

Resolved: To elect the members to the listed committees as detailed below.

10 Election of Standing Committees, Working Parties and Kirklees Standard Committee

Discipline & Grievance Committee	Chairman, Vice Chairman, Brooke, Cooper, Cunnington, Dunn, Hirst, Paxton, Sykes, White, Whittingham and Wightman.
Environment Committee	Cllrs Armer, R Barraclough, Beresford, Brook, Burton, Cooper, Cunnington, Dunford, Dunn, Hardcastle, Hirst, Lumb, Munro, Pankhurst, Parsley, Paxton, Pitts, Thomas, Whittingham and Wightman.
Grants and Community Projects Committee	Chairman, Vice Chairman, Cllrs Armer, Atkinson, Cooper, Pitts, Thomas, Triggs and Wightman.
Kirkheaton Churchyard	Chairman, Vice Chairman, Cllrs Armer, Brook, Munro, Sykes and Wightman.
Management and Finance Committee	Chairman, Vice Chairman, Cllrs RBarraclough, Berry, Dunn, Hirst, Lumb, Munro, Parsley, Paxton and Whittingham.
Risk Management Committee	Chairman, Vice Chairman, Cllrs Cunnington, Paxton and Whittingham.
Shelley Village Hall Committee	Chairman, Vice Chairman, Cllrs Berry, H Barraclough, R Barraclough, Brook, Cooper, Hirst, Lumb, Parsley, Paxton, Triggs and Whittingham.
Staffing Committee	Chairman, Vice Chairman, Line Manager, Cllrs Dunford, Hirst and Paxton.
Youth Engagement	Chairman, Vice Chairman, Cllrs Atkinson, Lumb, Pankhurst, Triggs and Whittingham
Broadband Working Party	Cllrs Atkinson, H Barraclough, Cooper, Lumb.
K9 Clean Up Team Working Party	Cllrs Beresford, Brook, Munro, Pankhurst, Thomas and Mrs Perry.
Publicity and Events Working Party	Chairman, Vice Chairman, Cllrs Cooper, Dunford, Hirst, Munro, Paxton, Whittingham, Wightman and Mrs Royle.
Kirkburton Area Committee	Cllrs Paxton and Thomas

The Clerk gave a verbal report of changes to the Kirklees Standards Committee following the amendments to legislation and the abolition of the Standards Board for England.

11 Kirklees Standards Committee

Resolved: To keep the system as it is until the new system is implemented and to elect Cllr Cunnington as Kirkburton's representative on the Kirklees Standards Committee.

Members noted the Scheme of Delegation as distributed with the meeting papers. The Clerk provided additional verbal information.

12 Delegation Arrangements

Resolved: To maintain the existing Scheme of Delegation.

Resolved: To elect the following representatives to serve as Parish Council representatives on the Voluntary Bodies listed below:

13 Election of Representatives on Voluntary Bodies

Kirkburton & Highburton Comm. Assn.	Cllrs Hardcastle and Thomas
Burton Environment Group	Cllrs M Atkinson, B Armer, H Barraclough, R Barraclough, S Beresford, N Berry, P Brook, R Burton, A Cooper, P Cunningham, S Dunford, K Dunn, D Hardcastle, J Hirst, I Lumb, A Munro, P Pankhurst, L Parsley, J Paxton, M Pitts, M Sykes, R Thomas, S Triggs, C Whittingham and B Wightman.
Denby Dale Centre	Cllr Berry
Kirkburton Civic Society	Cllrs M Atkinson, B Armer, H Barraclough, R Barraclough, S Beresford, N Berry, P Brook, R Burton, A Cooper, P Cunningham, S Dunford, K Dunn, D Hardcastle, J Hirst, I Lumb, A Munro, P Pankhurst, L Parsley, J Paxton, M Pitts, M Sykes, R Thomas, S Triggs, C Whittingham and B Wightman.
Kirkheaton Welfare Charities	Cllrs Munro and Dunn
Kirklees Historic Buildings Trust	Cllr Dunn (elected last year for a 4 year term).
Kirklees Right of Way Forum	Cllrs Atkinson and Pitts
Kirklees Rural Transport Partnership	Cllrs Atkinson, Cunningham and Paxton
Lepton Charities	Cllrs Cunningham and Hirst (elected last year for a 4 year term).
Ludlum & Horsfall Foundation	Cllr Robert Barraclough
National Coal Mining Museum	Cllr Whittingham
EPIP Local Innovation Group	Cllrs Hardcastle and Sykes
Walkers are Welcome (Kirkburton Sub-Committee)	Cllrs Beresford, Cunningham, Pitts and Whittingham
Shelley Community Association	Cllrs H Barraclough, Parsley & Triggs
Shelley Educational Trust	Cllrs Parsley and Triggs
Stockmoor Village Hall	Cllrs R Barraclough and Cooper
Thornhill Charities	Cllr Pitts
Whitley Upper Charities	Cllrs Whittingham and Wightman
Yorkshire Local Councils Associations	Cllrs Brook and Munro

Resolved: To appoint Cllrs Burton, Beresford, R Barraclough, Dunford, Hirst, Paxton and Mrs Royle as cheque signatories for the year 2012-13.

14 Cheque Signatories

Resolved: To elect Mrs Perry and Cllr Hirst and as the Newsletter Editor for 2012-13.

15 Newsletter Editor

Members considered the proposal to hold only one Council meeting per month on the first Thursday and to adopt the following policy for planning applications.

Resolved: To hold only one Council meeting per month, and to adopt the following protocol for planning applications: No comment will be made on planning applications whose deadline date falls between Council meetings, unless a Councillor specifically requests an additional Council meeting to submit a comment due to its potential impact on the area, or there is substantial public interest in the application, with the system to be reviewed after 6 months.

Resolved: To adopt the following pattern of meetings:

Parish Council: On the 1st Thursday of each month except for May.

Management & Finance: As required with a minimum of one per quarter.

Environment Committee: Five meetings per year with the first one being held on 21st June.

Grants & Community Projects Committee: Three or four meetings per year, dependant on available budget.

Staffing Committee: As required with a minimum of two per year.

All other Committees and Working Parties to meet as the need arises.

Resolved: To note the Cheque Register and the Analysis of Budget and to adopt the Receipts & Payments Statement for the financial year 2011/12.

90919 33 Turnshaw Road, Kirkburton Formation of new access.

The Council requested the sightlines be checked on this application to ensure they are adequate from the exit points.

91074 90 Lane Head Road, Shepley Extension and alternations to form two flats with a single storey extension to Flat 1 and conservatory/garden room to Flat 2 and detached single garage (within a Conservation Area)

The Council objected to this application on Highways grounds.

91110 174 Lane Head Road, Shepley Reserved matters application for erection of two dwellings.

The Council objected to this application on Highways grounds.

90921 33 Turnshaw Road, Kirkburton Outline application for erection of one dwelling

The Council commented that this development must be kept inkeeping with other dwellings in the area.

91211 57 Hallas Road, Kirkburton Demolition of existing bungalow and erection of dwelling.

The Council objected to this application as it is out of keeping with other dwellings in the area and it will block natural light to surrounding dwellings.

There was no comment on the following applications:

90927 Kirkburton; 90936 Shelley; 90938 Kirkheaton; 90957 Kirkheaton; 90959 Shepley; 90972 Lepton; 91043 Fenay Bridge; 91086 Lepton; 91120 Shepley; 91130 Kirkheaton; 91145 Fenay Bridge; 91147 Highburton; 91189 Kirkburton; 91280 Thurstonland; 91314 Shepley; 91323 Kirkburton; 91376 Kirkburton; 91416 Fenay Bridge

There were no planning appeals before the Council.

The following delegates were nominated to attend the meeting with Kirklees' All Party Working Group on Neighbourhood Planning and Planning Officers to discuss partnership working on Tuesday 29th May from 6pm – 8pm at the Media Centre.

Resolved: To nominate Mrs Royle, Cllr K Dunn, Cllr A Munro and Cllr A Cooper – 1st reserve to go to the Neighbourhood Planning meeting.

16 Scheduling of Council Meetings & Protocol for Comments on Planning Applications

17 Times & Dates of Meetings 2012/13

18 Accounts for 2011/12

19 Plans

20 Planning Appeals

21 Neighbourhood Planning

- Resolved:** To approve the accounts as presented (£10,254.67 including £750 approved under LGA 1972 s137). **22 Accounts**
- Resolved:** To approve the copy for Volume 3 Issue No 1 of One Voice for publication subject to the inclusion of information and photographs of the new Chairman and Vice Chairman. **23 One Voice**
- Members considered approval of the draft copy and also considered its distribution and the proposal to provide a copy to each of the groups which have applied for grant assistance over the last year. **24 Annual Report 2012**
- Resolved:** To approve the draft copy subject to the notified amendment.
- Resolved:** The Annual Report to be distributed to each group which made a grant application over the last year.
- A vote of thanks was given to the Clerk for the support and advice that she had given in the production of the Annual Report.
- Resolved:** To nominate Cllr Wightman to attend the seminar “Sustainable Energy from Minewater – the remaining Lowex Experiences” on 22nd May. **25 Seminar at the National Coal Mining Museum**
- Members noted the written report which had been circulated at the meeting. **26 Clerk’s Report**
- A 6 month review of the scheduling of the Planning Meetings, when appropriate. **27 Agenda Items**

The Chairman closed the meeting.