

KIRKBURTON PARISH COUNCIL

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD AT BURTON VILLAGE HALL, Highburton on Thursday, 16th May 2013 at 7.30 pm

PRESENT: Cllr R Burton in the Chair

Cllrs B Armer, H Barraclough, R Barraclough, S Beresford, D Bradbury, P Brook, R Burton, A Cooper, P Cunnington, K Dunn, R Edmunds, D Hardcastle, J Hirst, I Lumb, A Munro, J Paxton, M Pitts, R Thomas, C Whittingham and B Wightman.

In attendance: Mrs R Perry and Mrs A Royle.

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| <p>Resolved: To elect Cllr Steve Beresford as Chairman for the year 2013/14.</p> <p>Cllr Burton installed Cllr Beresford as the new Chairman with the Chain of Office.
Cllr Beresford then signed the Declaration of Acceptance of Office.</p> <p>Cllr Beresford invited Cllr Burton to make his outgoing address, in which he outlined many of the projects completed over the previous year. He thanked the Council members for their support and the staff for their support and guidance during his year of office. He congratulated Cllr Beresford on his election and looked forward to a productive year. He presented the two members of staff with bouquets of flowers.</p> <p>Resolved: To elect Cllr Whittingham as Vice Chairman for the year 2013-14.
Cllr Beresford presented Cllr Whittingham with the Vice Chairman's medal.</p> <p>Apologies were received from Cllrs N Berry, P Pankhurst, L Parsley and S Triggs the reasons for which were accepted by the Council.</p> <p>The following personal interests were declared: Cllr B Armer in planning application 91049 as he knows the applicant; Cllr D Bradbury in planning application 91044 as his wife works at the out of school club; Cllr P Brook in planning application 91049 as she knows the applicant; Cllr S Dunford in planning application 91468 as she knows the applicant; Cllr R Edmunds in any crime related issues; Cllr D Hardcastle in planning application 91342 as he knows the applicant; Cllr J Hirst declared an interest in the cheque register as he was to receive a cheque and also in planning application 91468 as he knows the applicant; Cllr A Munro in planning application 91049 as she knows the applicant; Cllr J Paxton in planning application 91105 as he knows the applicant; Cllr C Whittingham in planning application 91251 as she is a school governor; Cllr B Wightman in planning application 91395 as he knows the applicant.</p> <p>Cllr R Barraclough declared an interest in planning applications 91121, 91172, 91323 and 91468 as he knows the applicants. He also declared an interest in all the planning applications as he is a member of the KMC Heavy Woollen Planning Committee and stated that any views expressed would be of a preliminary nature with the final decision being taken at the Committee meeting when in receipt of full information</p> <p>Mr Duggs Carre addressed the Council on a new initiative being undertaken by Kirklees Council called "It's Time To Talk". This involves local residents working alongside Kirklees staff and pooling resources.</p> <p>Resolved: To hold all items in the public session.</p> <p>Cllr Hardcastle entered the meeting.</p> <p>Resolved: To elect the members to the listed committees as detailed below.</p> <table border="0" style="width: 100%; margin-left: 20px;"> <tr> <td style="width: 35%;">Discipline & Grievance Committee</td> <td>Chairman, Vice Chairman, Berry, Brook, Burton, Cooper, Cunnington, Dunn, Edmunds, Hirst, Paxton, and Wightman.</td> </tr> </table> <p style="text-align: right; margin-right: 20px;">Cllrs Armer, R Barraclough, Beresford,</p> | Discipline & Grievance Committee | Chairman, Vice Chairman, Berry, Brook, Burton, Cooper, Cunnington, Dunn, Edmunds, Hirst, Paxton, and Wightman. | <p>1 Election of Chairman</p> <p>2 Address by Outgoing Chairman</p> <p>3 Election of Vice Chairman</p> <p>4 Apologies</p> <p>5 Declarations of Interest</p> <p>6 Public Participation</p> <p>7 Admission of the Public</p> <p>8 Election of Standing Committees, Working Parties and Kirklees Standard Committee</p> <p>8 Election of Standing</p> |
| Discipline & Grievance Committee | Chairman, Vice Chairman, Berry, Brook, Burton, Cooper, Cunnington, Dunn, Edmunds, Hirst, Paxton, and Wightman. | | |

Environment Committee	Brook, Burton, Cooper, Cunnington, Dunford, Dunn, Hardcastle, Hirst, Lumb, Munro, Pankhurst, Parsley, Paxton, Pitts, Whittingham and Wightman.	Committees (Cont'd)
Grants and Community Projects Committee	Chairman, Vice Chairman, Cllrs Armer, Cooper, Edmunds, Paxton, Thomas and Triggs.	
Kirkheaton Churchyard	Chairman, Vice Chairman, Cllrs Armer, Brook, Dunn, Munro and Wightman.	
Management and Finance Committee	Chairman, Vice Chairman, Cllrs R Barraclough, Berry, Dunn, Hirst, Lumb, Munro, Parsley and Pitts.	
Land and Property Committee (Formerly known as Risk Management Committee)	Chairman, Vice Chairman, Cllrs R Barraclough, Burton, Cunnington, Pankhurst, Paxton and Wightman.	
Staffing Committee	Chairman, Vice Chairman, Line Manager, Cllrs Burton, Dunford and Paxton.	
Youth Engagement Committee	Chairman, Vice Chairman, Cllrs Bradbury, Lumb, Pankhurst and Triggs.	
K9 Clean Up Team	Cllrs Beresford, Brook, Munro, Pankhurst, Thomas and Mrs Perry.	
Publicity and Events Working Party	Cllrs Beresford, Burton, Cooper, Dunford, Hirst, Munro, Paxton, Whittingham, Wightman and Mrs Royle.	
Kirkburton Area Committee	Cllrs Paxton and Thomas	
Kirklees Standards Committee	Cllr Cunnington	
Resolved: To disband the Shelley Village Hall Committee and the Broadband Working Party. Also to re-name the Risk Management Committee, the Land and Property Committee, and to add management of the allotments to its Terms of Reference.		9 Changes to existing Committees & Working Party
Members noted the Scheme of Delegation as distributed with the meeting papers. The Clerk provided additional verbal information.		10 Delegation Arrangements
Resolved: To maintain the existing Scheme of Delegation.		
Resolved: To elect the following representatives to serve as Parish Council representatives on the Voluntary Bodies listed below:		11 Election of Representatives on Voluntary Bodies
Kirkburton & Highburton Comm. Assn.	Cllrs Hardcastle and Thomas	
Burton Environment Group	Cllrs B Armer, H Barraclough, R Barraclough, S Beresford, N Berry, D Bradbury, P Brook, R Burton, A Cooper, P Cunnington, S Dunford, K Dunn, R Edmunds, D Hardcastle, J Hirst, I Lumb, A Munro, P Pankhurst, L Parsley, J Paxton, M Pitts, R Thomas, S Triggs, C Whittingham and B Wightman.	
Denby Dale Centre	Cllr Berry	

Kirkburton Civic Society	Cllrs B Armer, H Barraclough, R Barraclough, S Beresford, N Berry, D Bradbury, P Brook, R Burton, A Cooper, P Cunnington, S Dunford, K Dunn, R Edmunds, D Hardcastle, J Hirst, I Lumb, A Munro, P Pankhurst, L Parsley, J Paxton, M Pitts, R Thomas, S Triggs, C Whittingham and B Wightman.	11	Voluntary Bodies (Cont'd)
Kirkheaton Welfare Charities	Cllrs Munro and Dunn		
Kirklees Historic Buildings Trust	Cllr Dunn (already elected for a 4-year term from 2011 to 2015).		
Kirklees Right of Way Forum	Cllrs Pitts		
Kirklees Rural Transport Partnership	Cllrs Cunnington and Paxton		
Lepton Charities	Cllrs Cunnington and Hirst (already elected for a 4-year term from 2011 to 2015).		
Ludlum & Horsfall Foundation	Cllr Robert Barraclough		
National Coal Mining Museum	Cllr Whittingham		
EPIP Local Innovation Group	Cllr Hardcastle		
Shelley Community Association	Cllrs H Barraclough, Parsley and Triggs		
Shelley Educational Trust	Cllrs Parsley and Triggs		
Stockmoor Village Hall	Cllrs R Barraclough and Cooper		
Thornhill Charities	Cllr Pitts		
Whitley Upper Charities	Cllrs Whittingham and Wightman		
Yorkshire Local Councils Associations	Cllrs Brook and Munro		
Resolved: Not to elect representatives to Walkers are Welcome (Kirkburton Sub-Committee).		12	Walkers are Welcome
Resolved: To appoint Cllrs Beresford, Burton, Hirst, Paxton, Whittingham, Mrs Royle and Mrs Perry as cheque signatories for the year 2013-14.		13	Cheque Mandate
Resolved: To elect Mrs Perry and Cllr Hirst as the Newsletter Editors for 2013-14.		14	Newsletter Editor
Resolved: To adopt the following pattern of meetings:		15	Dates and Times of Meetings 2013-14
a) Parish Council: On the 1 st Thursday of each month except for May.			
b) Management & Finance: As required, with a minimum of one meeting per quarter.			
c) Environment Committee: Five meetings per year, with the first one being held on 20 th June 2013.			
d) Grants & Community Projects Committee: Three or four meetings per year dependent on available budget.			
e) Staffing Committee: As required, with a minimum of two meetings per year.			
All other Committees and Working Parties to meet as the need arises.			
Resolved: To note the Cheque Register and the Analysis of Budget and to adopt the Receipts & Payments Statement for the financial year 2012/13.		16	Accounts for 2012/13

2013/62/91105/E Crow Nest Farm, Crawshaw Lane, Flockton

17 Plans

The Council requested further information on this application and delegated the Clerk to submit a comment on receipt of the information, and in consultation with the Flockton Councillors.

2013/62/91049/W Former Parish School, School Lane, Kirkheaton Demolition of former school premises and erection of 6 town houses with integral garages

The Council objected to this application on the grounds of sustainability as it is more sustainable to convert the existing building than to demolish and rebuild on the same site.

2013/62/91236/W 1C Fenay Bridge Road, Fenay Bridge Erection of detached garage with office under and alterations to integral garage to form living accommodation

The Council strongly objected to this application on the grounds that the garage will encroach onto land reserved for the Fenay Greenway in the UDP.

2013/62/91323/E The Moor, off Thurstonland Road, Farnley Tyas Installation of 1 no. temporary 50 metre meteorological mast

The Council objected on the grounds that the development would be in too close proximity to the nearby residences and is detrimental to the visual amenity as it impacts on the skyline.

2013/53/91370/W Lane off Green Balk Lane, Lepton Prior notification for erection of replacement monopole mast 17.5m high and two equipment cabinets

The Council requested further information on this development with reference to whether the replacement mast will be like for like, and to object if it was taller, but not to comment if it was the same.

2013/62/91280/W 105 Station Road, Fenay Bridge Erection of detached dwelling (amended house type)

The Council approved this application subject to the conditions imposed on the original application being maintained with particular regard to the condition preventing residents complaining about noise from the neighbouring school.

There was no comment on the following applications:

2013/62/90987/E Kirkburton; 2013/62/91019/E Shepley; 2013/62/91020/E Shepley;
 2013/62/91044/E Shepley; 2013/62/91046/E Grange Moor;
 2013/TWACA/91123/E Kirkburton; 2013/TWACA/91165/E Kirkburton;
 2013/62/90873/W Lepton; 2013/62/91073/E Kirkburton; 2013/62/91119/E Cumberworth;
 2013/58/91183/E Grange Moor; 2013/62/91197/W Lepton; 2013/62/91196/W Shelley;
 2013/44/91207/E Shepley; 2013/62/91215/E Kirkburton; 2013/62/91223/E Shelley;
 2013/44/91251/E Grange Moor; 2013/62/91276/E Shepley; 2013/TWA/91267/W Lepton;
 2013/62/91121/E Farnley Tyas; 2013/61/91162/E Shelley; 2013/62/91172/E Farnley Tyas;
 2013/62/91282/E Grange Moor; 2013/62/91342/E Shelley; 2013/62/91242/W Fenay Bridge;
 2013/62/91330/W Lepton; 2013/62/91045/E Farnley Tyas; 2013/62/91193/E Farnley Tyas;
 2013/RWACA/91409/E Kirkburton; 2013/62/91423/E Shepley;
 2013/TNA/91468/E Farnley Tyas; 2013/TWA/91395/W Lascelles Hall;
 2013/53/91432/W Waterloo

There were no planning appeals before the Council.

18 Planning Appeals

Resolved: To approve the accounts as presented (£7,527.76 including £1,860.40 approved under LGA 1972 s137).

19 Accounts

Members received an update on the bid from Mr Duggs Carre and considered submitting a letter in support of Kirklees Council's expression of interest to be part of the Rural Community Broadband Fund.

20 Rural Community Broadband

Resolved: To submit a letter in support of Kirklees Council's expression of interest to be part of the Rural Community Broadband Fund.

Members considered nominating delegate/s to attend the following training sessions:

21 Training Events

- a) Planning on Friday 28 June at the Cedar Court Hotel in Wakefield
- b) Introductory Course for New Councillors, Tuesday 14 May at the Royal York Hotel, York (morning session)
- c) Good Practice in Managing Local Council Finance, as above (afternoon session)
- d) Chairmanship – either Saturday 8 June at the Royal York Hotel or Tuesday 18 June at the Cedar Court Hotel Wakefield.

Resolved: Cllr Hardcastle to attend the Chairmanship course on Saturday 8 June

Resolved: Cllr Whittingham to attend the Chairmanship course on Tuesday 18 June

Resolved: Cllr B Armer to attend the Planning course on Friday 28 June

Resolved: Cllr I Lumb to attend the Planning course on Friday 28 June, subject to receiving further details of the course.

Members noted the proposal to hold the next liaison meeting and planning training for new Councillors on 11th June at 6pm at Huddersfield Town Hall.

22 Planning Liaison/Training Meeting

Resolved: To nominate Cllrs B Armer, H Barraclough, D Bradbury, R Edmunds, I Lumb and C Whittingham to attend.

Members noted the written report which had been circulated at the meeting.

23 Clerk's Report

- Election of Line Manager
- Rural Community Broadband
- Traffic issues on Liley Lane with reference to lorries and HGV's

24 Agenda Items

The Chairman closed the meeting.