

KIRKBURTON PARISH COUNCIL

KIRKHEATON COMMITTEE

MINUTES OF THE MEETING ON THURSDAY 5TH SEPTEMBER 2013 AT 7.00 pm AT BURTON VILLAGE HALL

Present: Cllr S Beresford in the Chair

Cllrs B Armer, P Brook, K Dunn, A Munro, C Whittingham

Officers In Attendance: Mrs R Perry and Mrs A Royle

Apologies were received from Cllr B Wightman.

**KN1 Apologies and
Declarations of
Interest**

There were no declarations of interest.

No members of the public were present.

**KN2 Public
Participation**

Resolved: To hold the discussion of the following items in the private session as they concerned contractual matters.

**KN3 Admission of the
Public**

Cllr K Dunn entered the meeting.

**KN4 Unstable
Gravestone**

Members received a verbal report on an unstable gravestone at the rear of the church and had a discussion. The Church is currently trying to locate the family of the deceased to inform them of the situation.

Recommendation: The Clerk to continue to work with the Church to make the gravestone safe and to undertake any necessary works under delegated authority.

The Clerk gave a verbal report on the recent inspection undertaken of the trees and the Forestry Officer's recommendations. One tree needs felling and another tree which is severely overhanging a private house and causing distress to the owner needs pruning urgently.

KN5 Tree Maintenance

Recommendation: The Clerk to arrange for the unsafe tree to be felled and the tree which is overhanging the private garden to be pruned urgently subject to TPO's and all relevant approvals.

Recommendation: A tender document to be produced to be discussed at the next meeting regarding the work that needs undertaking on the other trees in the Churchyard.

The meeting then closed.