

KIRKBURTON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD AT BURTON VILLAGE HALL, HIGHBURTON ON THURSDAY, 5 APRIL 2018 7.30pm

PRESENT: Cllr R Franks in the Chair

Cllrs M Ackroyd, B Armer, R Barraclough, S Beresford, A Boden, R Bray, J Cowan, P Cunnington, K Dunn, D Hardcastle, B McGuin, A Munro, J Paxton, J Roebuck, C Rowatt, J Spivey, J Sykes and M Sykes.

Officer in attendance: Mrs A Royle.

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| <p>Apologies were received from Cllrs H Abid, P Brook, R Burton, L Holroyd, P McGleenan and J Taylor, the reasons for which were accepted by the Council.</p> | 181 Apologies |
| <p>The following personal interests were declared:</p> <p>Cllr Armer declared an interest in all the applications, as he is a member of the Kirklees Strategic Planning Committee and a substitute member of the Heavy Woollen and Huddersfield Planning Committees. He stated that any views expressed would be of a preliminary nature with the final decision being taken at the Committee meeting when in receipt of full information.</p> <p>Cllr Barraclough in planning Appls 90351, 90451 and 90466 as he knows the applicants, Cllr Boden in planning Appls 90548, 90027, 90451 as she knows the applicants; Cllr Bray in planning Appls 90453, 90385 90431, 90819 and 90451 as he knows the applicants; Cllr Cowan in planning Appls 90516 and 90451 as he knows the applicants; Cllr Dunn in planning application 90451 as he knows the agent; Cllr Hardcastle ; 90134, 90452, 90351 as he knows the applicants; Cllr Munro in planning Appls 90257, 90918 and 90947 as she knows the applicants as well as Lepton Vision as she is a member of the Steering Group; Cllr Spivey in Planning application 18/90783 as he knows the applicant.</p> <p>Cllr McGuin declared an interest in all the applications, as he is a member of the Huddersfield Planning Committee and substitute member of the Kirklees Strategic Planning Committee and stated that any views expressed would be of a preliminary nature with the final decision being taken at the Committee meeting when in receipt of full information. Also in Lepton Vision as he is a member of the group.</p> <p>All present declared an interest in Planning Application 90477 as the Parish Council has lodged the application.</p> | 182 Declarations of Interest |
| <p>A member of the public addressed the Council with regard to Planning Application 90451.</p> | 183 Public Participation |
| <p>Resolved: To hold all items in the public session.</p> | 184 Admission of the Public |
| <p>The Chairman reported that he had attended the Commemoration Service at Kirkheaton Parish Church for the 200th Anniversary of the Colne Bridge fire, the Unveiling of the new defibrillator at Rowley Hill Club in Lepton, Ripponden PC Civic Dinner, the Unveiling of Thurstonland's interpretation board and a Kirklees Civic Service held to mark the 100th anniversary of the formation of the Royal Air Force.</p> | 185 Chairman's Appointments |
| <p>Resolved: To confirm the accuracy of the minutes of the Parish Council meeting held on 1 February 2018</p> | 186 Council Minutes |
| <p>Resolved: To accept and adopt the minutes of the Grants & Community Projects Committee meeting held on 15 February 2018.</p> | 187 Grants & CP Committee Minutes |
| <p>Resolved: To accept and adopt the minutes of the Neighbourhood Plans Committee meeting held on 15 March 2018.</p> | 188 Neighbourhood Plans Committee Minutes |
| <p>Resolved: To accept and adopt the minutes of the Land and Property Committee meeting held on 22 March 2018 subject to the inclusion of Cllr Hardcastle's apologies.</p> | 189 L&P Committee Minutes |

Resolved: To accept and adopt the minutes of the Management and Finance Committee meeting held on 22 March 2018.

190 M&F Committee Minutes

Members considered the Kirklees Weekly Plan Lists for weeks commencing

191 Plans

18/90257 *Erection of 2-storey side extension at 8 Southfield Court, Highburton.* The council had concerns that the proposed development was overbearing and would detrimentally affect the street scene.

18/90466 *Erection of classroom extension at Thurstonland Endowed First School, Marsh Hall Lane, Thurstonland.* The Council accepted that there was a clear need for the development, but was concerned that it was done appropriately. There were particular concerns regarding the materials and asked for opaque glass to be used for safeguarding reasons.

18/604951 *Demolition of wall to form new field access and installation of gate (within a Conservation Area).* The Council objected on the grounds that the applicant had no access rights to the land and because there had been no consultation with neighbouring properties.

18/90481 *Prior notification for proposed change of use of agricultural building to dwelling house and associated operational development at The Barn, Lepton Lane, Lepton.* The Council was of the opinion that a full application was needed as the information provided was insufficient for a decision to be taken.

18/90648 *Erection of detached garage at 4 Laygarth Drive, Lascelles Hall (Lepton ward).* The Council objected to this development on the grounds that it was not inkeeping with the area and was an overdevelopment of the plot.

18/90733 *Erection of single storey front extension and canopy at 60C Barnsley Road, Flockton.* **Resolved:** To delegate the Clerk to submit the comment when the ward member had had the opportunity to review the information.

18/90778 *Variation condition 4 (egress) on previous permission 2011/92209 for formation of driveway with access from Barnsley Road and Mill Lane onto property with exit only onto Mill Lane at 262 Barnsley Road, Flockton.* The Council felt that the developer should be required to include the lane within the boundaries of the site, identified by a 'red line' on the map and to upgrade the lane prior to commencement of the works.

18/90947 *Erection of two storey rear and single storey front extension at 36 Highfield Lane, Lepton.* The Council objected on the grounds of over development of the plot.

18/90855 *Erection of 4 dwellings following demolition of existing commercial stables at Lane End Farm, 366 Barnsley Road, Flockton.* The Council objected on the highways' grounds, due to poor access.

The following application was recommended for approval: 18/90351 Farnley Tyas;

There was no comment on the following applications:

18/90027 Kirkburton; 18/90189 Thurstonland; 18/90196 Shelley; 18/90349 Lepton; 18/90353 Shelley; 18/90385 Highburton; 18/90394 Shelley; 18/90415 Kirkburton; 18/90422 Kirkburton; 18/90431 Highburton; 18/90445 Kirkburton; 18/90452 Kirkburton; 18/90477 Kirkheaton; 18/90508 Fenay Bridge (Lepton ward); 18/90516 Shepley; 18/90525 Thurstonland; 18/90548 Kirkburton; 18/90608 Waterloo (Lepton ward); 18/90621 Kirkburton; 18/90633 Shepley; 18/90636 Shelley; 18/90643 Thurstonland; 18/90647 Kirkheaton; 18/90661 Shepley; 18/90665 Shelley; 18/90685 Stocksmoor; 18/90689 Grange Moor; 18/90714 Fenay Bridge (Kirkburton ward); 18/90736 Kirkburton; 18/90763 Kirkburton; 18/90769 Grange Moor; 18/90772 Lascelles Hall (Lepton ward); 18/90777 Highburton; 18/90796 Kirkheaton; 18/90808 Shelley; 18/90819 Kirkburton; 18/90851 Lascelles Hall (Lepton ward); 18/90918 Kirkheaton; 18/90947 Lepton; 18/90950 Grange Moor; 18/90955 Thurstonland; 18/90969 Shelley and 18/90986 Shelley.

There were no planning appeals before the Council.

192 Planning Appeals

Resolved: To approve the accounts as presented (£24,752.25 inc £5,845 agreed under LGA 1972 s137).

193 Accounts

Members noted the availability of planning training sessions.

194 Planning Training

Resolved: To note the information.

Members noted the information regarding hanging baskets and the list of proposed locations.

195 Hanging Baskets

Resolved: To place an order for 98 hanging baskets with Premier 1 on the terms and conditions notified.

Resolved: To include additional baskets in the order for Shelley Over 60's so that the group may benefit from being charged at the same rate as the Council.

Resolved: To elect Cllr Munro onto the Neighbourhood Plans Committee.

196 Neighbourhood Plans Committee

Members noted the updated information, which notified the Council that there was a consultation on the proposal to re-open Lepton Post Office in McColl's Newsagency.

197 Lepton Post Office

Resolved: To request that the postbox located outside the old post office is re-opened.

Resolved: To include a rule disallowing retrospective grant applications.

198 Grants Rules

Resolved: To carry out a review of all the grants rules.

Members noted the consultation reviewing Local Government Ethical Standards.

199 Review of Local Government Ethical Standards

Resolved: Not to make a formal response, but to encourage individuals to make responses, if they wished.

Members noted the consultation reviewing Adult Care.

200 Kirklees Council Adult Care Consultation

Resolved: Not to make a formal response, but to encourage individuals to make responses, if they wished.

Members noted the new regulations due to be introduced in May and the draft documents recommended for adoption by the Management & Finance Committee.

201 General Data Protection Regulations

Resolved: To adopt the following items:

- a) Retention of Documents Policy with the notified amendment
- b) GDPR Data / Information Audit
- c) Privacy Notice for Staff, Councillors and Role Holders
- d) Privacy Notice for the general public
- e) Consent Form

The Clerk advised members that the terms contained within the Privacy Notice for the general public also applied to personal information supplied to individual Councillors. Members were advised that they needed to take care when dealing with documents containing personal information, and should obtain permission before sharing it with other organisations.

Members noted the written report from the Clerk, which had been circulated at the meeting.

202 Correspondence and Information

The Clerk reported that the office would be closed for the next few weeks due to her arm injury, but that she would work from home as far as possible, giving priority to meetings and the Council's Annual Audit. She asked for the Council's understanding.

The Clerk was thanked for continuing to work in the difficult circumstances.

- Heating in libraries for committee meetings
- Property on Linfit Lane

203 Agenda Items

The Chairman then closed the meeting.