

KIRKBURTON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD AT BURTON VILLAGE HALL, HIGHBURTON ON THURSDAY, 5 OCTOBER 2017 AT 7.30pm

PRESENT: Cllr R Franks in the Chair

Cllrs H Abid, B Armer, R Barraclough, S Beresford, A Boden, R Bray, P Brook, J Cowan, P Cunnington, K Dunn, D Hardcastle, P McGleenan, B McGuin, A Munro, J Paxton, J Roebuck, C Rowatt, J Sykes, M Sykes and J Taylor.
Officer in attendance: Mrs A Royle.

Apologies were received from Cllrs M Ackroyd and L Holroyd, the reasons for which were accepted by the Council. Cllr R Burton was absent. **93 Apologies**

The following personal interests were declared: **94 Declarations of Interest**

Cllr Armer declared an interest in all the applications, as he is a member of the Kirklees Strategic Planning Committee and a substitute member of the Heavy Woollen and Huddersfield Planning Committees. He stated that any views expressed would be of a preliminary nature with the final decision being taken at the Committee meeting when in receipt of full information.

Cllr Barraclough in Planning Application 93083 as he knows the applicant, in the Land & Property Committee minutes as he knows Mr P Davies, and in the Accounts Schedule as he knows Mr J P Dyson.

Cllr Boden in Planning Applications 93071 and 93259 as she knows the applicant and Planning Application 93083 as it is her own residence. She left the meeting whilst the Council considered the latter application and agreed on a comment.

Cllr Brook in the Kirkheaton Neighbourhood Plan, as she is the Secretary of Kirkheaton Future (the steering group).

Cllr Cowan in Planning Application 93127 as he knows the applicant.

Cllr Dunn in Planning Applications 93216 as the applicant is an ex-client and 93102 as he knows the applicant.

Cllr Hardcastle in Planning Applications 93206, 93259 and 93083 as he knows the applicants.

Cllr McGuin declared an interest in all the applications, as he is a member of the Huddersfield Planning Committee and substitute member of the Kirklees Strategic Planning Committee and stated that any views expressed would be of a preliminary nature with the final decision being taken at the Committee meeting when in receipt of full information.

Cllr Munro in the Kirkheaton Neighbourhood Plan as she knows most of the people involved and also the proposed unpaid volunteer.

Cllr Taylor declared an interest in all the applications, as he attends Kirklees Planning Committees. He stated that any views expressed would be of a preliminary nature with the final decision being taken at the Committee meeting when in receipt of full information. He also declared an interest in Planning Application 93127.

The following members all declared an interest in Planning Application 93083 as they know the applicant: Cllrs H Abid, B Armer, S Beresford, P Brook, J Cowan, P Cunnington, K Dunn, B McGuin, A Munro, J Paxton, J Sykes, M Sykes and J Taylor.

A representative from West Yorkshire Police addressed the meeting on the subject of crime in the Kirkburton ward. **95 Public Participation**

Resolved: To hold all items in the public session. **96 Admission of the Public**

The Chairman reported that he had attended Civic Sundays at Mossley Town Council and **97 Chairman's**

Kirklees Council.

Appointments

- Resolved:** To confirm the accuracy of the minutes of the Parish Council meeting held on 7 September 2017. **98 Council Minutes**
- Resolved:** To accept and adopt the minutes of the Management & Finance Committee meeting held on 12 September 2017, with the exceptions of Min MF17, which was to be debated as an individual item later in the meeting, and Min MF18 which the Council referred back to the Committee for reconsideration. **99 Management & Finance Committee Minutes**
- Resolved:** To accept and adopt the minutes of the Land & Property Committee meeting held on 21 September 2017. **100 Land & Property Committee Minutes**
- Members considered the Kirklees Weekly Plan Lists for weeks commencing 4, 11, 18 and 25 September 2017. **101 Plans**
- 2017/93137 *Prior notification for erection of an agricultural building on land at Storthes Hall Lane, Kirkburton.* The Council had concerns that this may not be a bona fide agricultural holding, and requested the Planning Officer to check.
- 17/93102 *Erection of two detached dwellings and detached garages on land at Stoney Ford Lane, Kirkheaton.* It was not clear whether or not this site falls within the Green Belt. If the site is within the Green Belt, the Council objected as no special circumstances for the development had been demonstrated.
- The following applications were recommended for approval: 17/93113 Flockton and 17/93239 Flockton Moor.
- There was no comment on the following applications:
- 17/93069 Shelley; 17/93071 Kirkburton; 17/93072 Shelley; 17/93083 Kirkburton; 17/93117 Shelley; 17/93119 Shepley; 17/93127 Shepley; 17/93149 Shepley; 17/93162 Farnley Tyas; 17/93182 Stocksmoor; 17/93185 Highburton; 17/93198 Thurstonland; 17/93206 Shepley; 17/93208 Fenay Bridge; 17/93216 Grange Moor; 17/93218 Stocksmoor; 17/93232 Lepton; 17/93250 Kirkburton; 17/93259 Kirkburton; 17/93262 Shelley; 17/93279 Shelley; 17/93286 Kirkheaton; 17/93287 Stocksmoor and 17/93305 Kirkheaton.
- There were no planning appeals before the Council. **102 Planning Appeals**
- Resolved:** To approve the accounts as presented (£2430.36). **103 Accounts**
- Members considered the proposal to re-locate the dispenser currently on Lamp Post 2 on Stocksmoor Road to Lamp Post 1 on the corner of Stocksmoor Road and Cross Lane, Stocksmoor. **104 Dog Wastebag Dispensers a) Stocksmoor**
- Resolved:** To re-locate the dispenser currently on Lamp Post 2 on Stocksmoor Road to Lamp Post 1 on the corner of Stocksmoor Road and Cross Lane, Stocksmoor. And to appoint Kirklees Council to carry out the work on the terms and conditions notified.
- Members considered the proposal to purchase an additional dispenser to be installed at the entrance of the Whinns to replace the one previously stolen. **105 Dog Wastebag Dispensers b) Shelley**
- Resolved:** To defer a decision on the matter pending receipt of further information.

Cllr McGleenan left the meeting.

Members considered appointing the unpaid volunteer as detailed in the attached papers, to undertake to prepare the necessary documentation for presentation to the Council to enable it to fulfil its statutory obligations.

106 Kirkheaton Neighbourhood Plan – Appointment of an Unpaid Volunteer

Members also considered the possibility of setting up a Neighbourhood Plan Committee and co-opting the person onto that Committee as an alternative option.

Resolved: To convene an additional Council meeting to consider both options, making all the relevant decisions at that point.

Members considered the draft Service Level Agreement as circulated with the meeting papers and noted the alternative wording for Clause 9 - Dispute Resolution, provided by Kirklees Planning Services as detailed below:

**107 Kirkheaton Neighbourhood Plan
a) Service Level Agreement**

“In the unlikely event of a dispute it is expected that this will be resolved at the working level at which it arises. If this is not possible then the relevant signatories to this agreement will discuss the matter and decide on the action to take. This action will then be referred to Kirkburton Parish Council for a formal decision.”

Resolved: To agree the Service Level Agreement for the Kirkheaton Neighbourhood Plan with the amendment at Clause 9 as detailed above, and to grant permission to the Chairman to sign the document on behalf of the Council.

Members considered adding the wording “and/or the constitution of the associated steering group” into Point 6 of Appendix 2 of the Service Level Agreement (“How Communities can develop a Neighbourhood Plan with Kirkburton Parish Council”).

108 b) Appendix 2

Resolved: To add the wording “and/or the constitution of the associated steering group” into Point 6 of Appendix 2 of the Service Level Agreement.

Members considered the request from the volunteers, who maintain the churchyard at All Hallows Church in Kirkburton, for one of the Council’s bat boxes.

**109 Bat Boxes
a) All Hallows Church**

Resolved: To donate one bat box to the volunteers of the churchyard at All Hallows Church in Kirkburton.

Resolved: Whenever bat boxes are donated to the community, it is made clear that it is the recipients’ responsibility to ensure that they comply with all the regulations covering bat boxes.

Members considered the proposal to make the remaining bat boxes available on Kirklees Council’s sharing site ‘Comoodle’.

110 b) Comoodle

Resolved: Not to make the boxes available on Comoodle.

A request was made for a member to volunteer to undertake research into lottery funding available to contribute towards the costs of the repair / replacement of the railings at Kirkheaton Churchyard.

111 Volunteer Help with Lottery Funding Application

Resolved: To accept Cllr Barraclough’s assistance in undertaking research into lottery funding available to contribute towards the costs of the repair / replacement of the railings at Kirkheaton Churchyard.

Members considered the information with regard to the Christmas tree at Flockton. The Clerk advised that it had not yet been possible to ascertain whether or not a new electricity socket was required. She further advised that if that was necessary, the Council's policy was to take the cost out of the General Reserve, and she provided details of the cost the last time this had been necessary some years previously.

112 Flockton Christmas Tree

Resolved: To install festive lights on the mature tree growing within the curtilage of the temporary Flockton Club on Barnsley Road and to provide a new electricity socket if it is required.

Members noted the written report from the Clerk, which had been circulated at the meeting. Members were asked to note particularly the Clerk's annual leave arrangements.

113 Correspondence and Information

- Allocation of the remaining bat boxes.

114 Agenda Items

The Chairman then closed the meeting.