

KIRKBURTON PARISH COUNCIL

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD AT BURTON VILLAGE HALL, HIGHBURTON ON THURSDAY, 17 MAY 2018 AT 8.00pm

PRESENT: Cllr R Franks in the Chair

Cllrs M Ackroyd, B Armer, R Barraclough, S Beresford, A Boden, R Bray, P Brook, R Burton, J Cowan, P Cunnington, K Dunn, D Hardcastle, L Holroyd, B McGuin, A Munro, J Paxton, J Roebuck, C Rowatt, J Spivey, J Sykes, M Sykes and J Taylor.

Officer in attendance: Mrs A Royle.

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| <p>Resolved: To elect Cllr Armer as Chairman for the year 2018/19. Cllr Armer was then invested with the chain of office. He signed the Declaration of Acceptance of Office and took over the Chair. He was congratulated by the Council on his election.</p> | <p>1 Election of Chairman</p> | | | | | | |
| <p>Cllr Franks received a past Chairman's medal from Cllr Armer and addressed the Council. He referred to his previous speech made at the Annual Parish Meeting immediately before this meeting. He also thanked everyone for all the help he had received in his year of office and congratulated Cllr Armer on his election as Chairman.</p> | <p>2 Outgoing Chairman</p> | | | | | | |
| <p>Cllr Beresford and Cllr Cowan were both nominated as Vice Chairman.</p> <p>Resolved: To elect Cllr Beresford as Vice Chairman for the year 2018/19. The Chairman presented Cllr Beresford with the Vice Chairman's medal.</p> | <p>3 Election of Vice Chairman</p> | | | | | | |
| <p>Apologies were received from Cllrs H Abid and P McGleenan, the reasons for which were accepted by the Council.</p> | <p>4 Apologies</p> | | | | | | |
| <p>The following personal interests were declared:</p> <p>Cllr Barraclough in Planning Appls 18/91083 and 18/91092 as he knows the applicants; Cllr Dunn in Planning Appl 17/91050 as the applicant is a previous employer; Cllr Munro in Planning Appl 18/91396 as she knows the Head Teacher; Cllr Paxton in Planning Appl 18/91256 as he knows the applicant; Cllr Roebuck in Planning Appl 18/91247 as she knows the proprietor; Cllr J Sykes in Planning Appl 18/91310 as he knows the applicant; Cllr M Sykes in Planning Appl 18/91310 as she knows the applicant.</p> <p>Cllr B Armer declared an interest in all the applications as he is a member of the Kirklees Strategic Planning Committee and a substitute on other committees. He stated that any views expressed would be of a preliminary nature with the final decision being taken at the Committee meeting when in receipt of full information.</p> <p>Cllr Taylor declared an interest in all the applications as he is a member of the Kirklees Planning Committees. He stated that any views expressed would be of a preliminary nature with the final decision being taken at the Committee meeting when in receipt of full information.</p> | <p>5 Declarations of Interest</p> | | | | | | |
| <p>There were no members of the public present at the meeting.</p> | <p>6 Public Participation</p> | | | | | | |
| <p>Resolved: To hold all items in the public session.</p> | <p>7 Admission of the Public</p> | | | | | | |
| <p>Resolved: To elect the members to the listed committees as detailed below:</p> | <p>8 Standing Committees</p> | | | | | | |
| <table border="0" style="width: 100%;"> <tr> <td style="width: 35%;">Discipline & Grievance Committee</td> <td>Chairman, Vice Chairman, Cllrs P Brook, J Cowan, P Cunnington, K Dunn, R Franks, B McGuin, J Paxton and J Taylor.</td> </tr> <tr> <td>Grants and Community Projects Committee</td> <td>Chairman, Vice Chairman, Cllrs R Barraclough, P Brook, J Cowan, A Munro, J Paxton, C Rowatt, J Spivey, M Sykes.</td> </tr> <tr> <td>Land and Property Committee</td> <td>Chairman, Vice Chairman, Cllrs P Brook,</td> </tr> </table> | Discipline & Grievance Committee | Chairman, Vice Chairman, Cllrs P Brook, J Cowan, P Cunnington, K Dunn, R Franks, B McGuin, J Paxton and J Taylor. | Grants and Community Projects Committee | Chairman, Vice Chairman, Cllrs R Barraclough, P Brook, J Cowan, A Munro, J Paxton, C Rowatt, J Spivey, M Sykes. | Land and Property Committee | Chairman, Vice Chairman, Cllrs P Brook, | <p>8 Standing</p> |
| Discipline & Grievance Committee | Chairman, Vice Chairman, Cllrs P Brook, J Cowan, P Cunnington, K Dunn, R Franks, B McGuin, J Paxton and J Taylor. | | | | | | |
| Grants and Community Projects Committee | Chairman, Vice Chairman, Cllrs R Barraclough, P Brook, J Cowan, A Munro, J Paxton, C Rowatt, J Spivey, M Sykes. | | | | | | |
| Land and Property Committee | Chairman, Vice Chairman, Cllrs P Brook, | | | | | | |

	R Burton, J Cowan, P Cunnington, R Franks, D Hardcastle, J Paxton, J Roebuck, M Sykes.	Committees (Cont'd)
Library Committee	Chairman, Vice Chairman, Cllrs M Ackroyd, R Barraclough, A Boden, P Brook, J Cowan, R Franks, D Hardcastle, B McGuin, M Sykes and J Taylor.	
Management and Finance Committee	Chairman, Vice Chairman, Cllrs R Barraclough, R Bray, P Brook, J Cowan, K Dunn, R Franks, L Holroyd (Line Manager), M Sykes and J Taylor.	
Neighbourhood Plans Committee	Chairman, Vice Chairman, Cllrs H Abid, M Ackroyd, P Brook, R Burton, P Cunnington, K Dunn, McGuin and A Munro.	
Staffing Committee	Chairman, Vice Chairman, Line Manager, Cllrs R Bray, P Brook, R Franks, M Sykes and J Taylor.	
Resolved: To refer all issues connected with the updating of the Council's systems to comply with the new General Data Protection Regulations to the Management and Finance Committee.		9 Data Protection
Resolved: To elect the following representatives to serve as Parish Council representatives on the Voluntary Bodies listed below:		10 Election of Representatives on Voluntary Bodies
Kirkburton & Highburton Community Association	Cllr A Boden and Cllr M Sykes.	
Burton Environment Group	Cllr A Boden and Cllr J Taylor.	
Denby Dale Centre Management Committee	Cllr M Sykes	
Kirkburton Civic Society	Members to attend by invitation.	
Kirklees Historic Buildings Trust	It was noted that Cllr Bray had been elected for a 4-year term to 2019.	
Kirklees Right of Way Forum	Cllr R Franks	
Kirklees Rural Transport Partnership	Cllrs J Cowan, P Cunnington and J Paxton	
Ludlum & Horsfall Foundation	Cllr R Barraclough	
National Coal Mining Museum	Cllr J Spivey	
RDPE Local Innovation Group	Cllrs D Hardcastle and J Taylor	
Shelley Educational Trust	Cllrs R Bray and B Armer	
Stocksmoor Village Hall	Cllrs R Barraclough and P McGleenan	
Thornhill Charities	Cllrs R Barraclough and J Paxton	
Walker & Greenwood Educational Trust	Cllr R Barraclough	
Yorkshire Local Councils Associations	Cllr S Beresford	

- Resolved:** To elect the following members as cheque signatories on the HSBC account: Cllrs P Brook, R Burton, R Franks, L Holroyd, J Paxton, J Taylor and Mrs A Royle. **11 Bank Signatories**
- Resolved:** To elect Cllr Barraclough and Cllr Beresford as joint editors. **12 Newsletter Editor**
- Resolved:** To adopt the following pattern of meetings: **13 Dates and Times of Meetings 2017/18**
- Parish Council: On the 1st Thursday of each month with the exception of May when the meeting would be held on 16 May 2019.
 - Management & Finance: As required, with a minimum of one meeting per quarter.
 - Grants & Community Projects Committee: Up to four meetings per year.
 - Staffing Committee: As required, with a minimum of two meetings per year.
 - All other Committees to meet as the need arises.
- Members noted the Receipts & Payments Statement, the Cheque Register and the Analysis of Budget covering the period 1 April 2017 to 31 March 2018. **14 Accounts for 2017/18**
- Resolved:** To adopt the Receipts & Payments Statement for the financial year 2017/18.
- Members considered the Internal Auditor's Report and considered adopting Parts 1 and 2 of the Annual Return. **15 Annual Return 2018**
- Resolved:** To note the Internal Auditor's Report and adopt Parts 1 and 2 of the Annual Return.
- 18/91141 *Erection of single and two-store extensions and dormer windows at Brookfield House, 2 Doctor Lane, Flockton.* The Council had no objections if the site falls outside of the Green Belt. However, if it is located within the Green Belt, the Council objected on the grounds that no special circumstances had been demonstrated. **16 Plans**
- 18/91155 *Prior notification for erection of agricultural building at Birch House, 1 Birks Lane, Stockmoor.* The Council had no objections providing that it is a bona fide agricultural holding, and requested the officer to check the status.
- 18/91256 *Erection of residential development of up to 24 dwellings with associated access at Manor House Farm, Manor House, Flockton.* The Council objected to the proposed development on the following grounds: a) the land is known to be contaminated with arsenic and a full environmental survey needs to be carried out; b) highways – several other sizeable developments are already in progress and any further increase in the number of houses will only serve to increase the already serious traffic and road safety problems; c) over development of the village to the extent that the infrastructure cannot cope with any more houses; and d) the schools are already over-subscribed. The Council requested the Kirklees Councillors to request that the application is referred to the Planning Committee for the final decision.
- 18/91090 *Non material amendment to previous permission 2012/91503 for extension to time limit to previous permission 2005/91330 for outline application for erection of continuing care retirement community of approx 300 units, residential care home and central community facilities at the former Storthes Hall Hospital, Storthes Hall Lane, Kirkburton.* Whilst the Council was not opposed to the application for the Non Material Amendment, it expressed disappointment at the length of time it is taking to progress this development. The Council was also of the opinion that the nature of the Non Material Amendment should have been notified within the documents provided.

18/91091 *Non material amendment to previous permission 2016/90711 for reserved matters application for erection of continuing care retirement community of approx 300 units, residential care home and central community facilities pursuant to outline permission 2012/91503 for an extension to time limit to previous permission 2005/91330 for outline application for erection of continuing care retirement community of approx 300 units, residential care home and central community facilities at the former Storthes Hall Hospital, Storthes Hall Lane, Kirkburton.* Whilst the Council was not opposed to the application for the Non Material Amendment, it expressed disappointment at the length of time it is taking to progress this development. The Council was also of the opinion that the nature of the Non Material Amendment should have been notified within the documents provided. **16 Plans (Cont'd)**

18/91480 *Discharge conditions 6 and 7 (trees) on previous permission 2016/90711 for reserved matters application for erection of continuing care retirement community of approx 300 units, residential care home and central community facilities pursuant to outline permission 2012/91503 for extension to time limit to previous permission 2005/91330 for outline application for erection of continuing care retirement community of approx 300 units, residential care home and central community facilities at the former Storthes Hall Hospital Site, Storthes Hall Lane, Kirkburton.* Whilst the Council did not oppose the application for the Discharge of Conditions, it expressed disappointment at the length of time it is taking to take this development forward.

18/91486 *Erection of 3m electric fence at Jubilee Park, PC Specialist Ltd, Unit 9, Jubilee Way, Grange Moor.* Whilst the Council recognised the need for security and was supportive, it was of the opinion that the fence should have a more presentable appearance, especially on the Liley Lane elevation. The Council suggested that the company works with the Police to identify a suitable fence, which would provide adequate security without detrimentally impacting on the visual amenity.

The Council recommended the following applications be approved: 18/90183 Farnley Tyas and 18/91092 Farnley Tyas.

No comment was made on the following applications:

18/90137 Lascelles Hall; 18/90143 Highburton; 18/90590 Lascelles Hall; 18/90773 Shelley; 18/90822 Thornhill Edge (Grange Moor ward); 18/91006 Fenay Bridge; 18/91038 Stocksmoor; 18/91050 Stocksmoor; 18/91055 Kirkburton; 18/91057 Kirkburton; 18/91072 Kirkheaton; 18/91104 Stocksmoor; 18/91107 Shelley; 18/91126 Shelley; 18/91146 Kirkburton; 18/91167 Fenay Bridge; 18/91170 Shelley; 18/91173 Shelley; 18/91182 Grange Moor; 18/91194 Grange Moor; 18/91208 Shelley; 18/91212 Kirkburton; 18/91225 Shelley (Shepley ward); 18/91235 Shelley; 18/91247 Shepley; 18/91250 Shelley (Shepley ward); 18/91283 Shelley; 18/91297 Thurstonland; 18/91356 Lepton; 18/91374 Shelley; 18/91423 Thurstonland; 18/91425 Thurstonland; 18/91441 Highburton; 18/91449 Kirkheaton; 18/91450 Kirkheaton and 18/91499 Kirkburton.

There were no planning appeals before the Council.

17 Planning Appeals

Resolved: To approve the accounts as presented (£5,547.63).

18 Accounts

Members considered whether to review the grants rules following the comprehensive changes introduced last year.

19 Grants Rules

Resolved: To request the Grants and Community Projects Committee to review the grants rules.

Members noted the written report, which had been circulated at the meeting and were asked to note the forthcoming staff annual leave arrangements.

20 Clerk's Report

There were no requested agenda items. The Chairman undertook to take up the ongoing problems with the Flockton traffic lights with Kirklees Highways, in his role as a Kirklees Councillor.

21 Agenda Items

The Chairman then closed the meeting.