

## KIRKBURTON PARISH COUNCIL

### LAND & PROPERTY COMMITTEE

#### MINUTES OF THE MEETING ON 7 JUNE 2018 AT BURTON VILLAGE HALL

Present: Cllr B Armer in the Chair  
Cllrs S Beresford, P Brook, J Cowan, P Cunnington, R Franks, J Paxton, J Roebuck and M Sykes.  
Officer in attendance: Mrs A Royle

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| <p><b>Resolved:</b> To elect Cllr Armer as the Committee Chairman for 2018-19.</p>   | <p><b>LP1 Election of Chairman</b></p>                       |
| <p>Apologies were received from Cllr D Hardcastle. Cllr R Burton was absent.</p> <p>The following personal interests were declared:<br/>Cllr Armer, Cllr Cowan and Cllr Roebuck in the Shepley allotments correspondence as they all know both parties involved.</p> <p>No members of the public wished to address the Committee.</p>  | <p><b>LP2 Apologies and Declarations of Interest</b></p>     |
| <p><b>Resolved:</b> To hold in private the discussions on the Inspection Report and the correspondence received regarding Shepley allotments, as they could divulge confidential information.</p>  | <p><b>LP3 Public Participation</b></p>                       |
| <p><b>Resolved:</b> To move the following item to this point in the meeting.</p>   | <p><b>LP4 Admission of the Public</b></p>                    |
| <p>Members considered the problems with holding two separate waiting lists for allotments, which was historic.</p> <p><b>Recommendation:</b> That the two lists would be merged into one Parish Waiting List and the following rules would apply:</p> <p>If people had a preference for a particular allotment garden, they could maintain their place on the list until a vacancy at that site was available. If they accepted a plot but later changed their minds about the site, their name would be included at the bottom of the list.</p>   | <p><b>LP5 Change of Business</b></p>                         |
| <p>Members considered the Inspection Report carried out on 21 May 2018.</p> <p><b>Recommendations:</b></p> <ul style="list-style-type: none"> <li>a) Plot 1B: To issue a permanent lease.</li> <li>b) Plot 1C: To monitor the situation and inspect it again in a month's time.</li> <li>c) Plot 4: To monitor the situation and inspect it again in a month's time.</li> <li>d) Plot 10A: To give the tenant one month's notice that the plot is to be brought into a cultivatable condition, or the Council will re-enter the allotment.</li> <li>e) Plot 12A: To give the tenant one month's notice that the plot is to be brought into a cultivatable condition, or the Council will re-enter the allotment.</li> <li>f) Plot 13A: To extend the temporary lease on a nominal rent until April 2019 with the tenant required to bring the plot into a fully cultivatable condition by that time.</li> <li>g) Plot 15: To issue a permanent lease.</li> <li>h) Plot 17B: To give the tenant one month's notice that the plot is to be brought into a cultivatable condition, or the Council will re-enter the allotment.</li> </ul> | <p><b>LP6 Waiting Lists</b></p>                              |
| <p><b>Resolved:</b> To grant the Clerk delegated authority to issue the notices at d), e) and h) above.</p>  | <p><b>LP7 Grange Moor Allotments – Inspection Report</b></p> |

Members noted the tenant's request to remove the fence on Plot 12A and replace with a new one.

**LP8 GM Allotments – Plot 13A**

**Recommendation:** That the tenant erects a fence on his own plot, as permitted in the Conditions of Use, but permission for the removal of another tenant's fence is refused.

Members considered the tenant's request to remove the large fir tree from his plot.

**LP9 GM Allotments - Plot 18B**

**Recommendations:** To permit the tree to be taken down and removed from the allotment on condition that the work is carried out by a competent contractor, who will supply evidence of Public Liability Insurance cover and a risk assessment in advance of the work being carried out. The remains of the tree must be removed from the site within 3 weeks of felling and must not be retained on the allotments, including as woodchip.

Members noted the correspondence received.

**LP10 Shepley Allotments – Correspondence**

**Recommendation:** To reply stating that the Council regularly monitors the allotments and will continue to do so. Also to advise that no actions can be taken as there are no infringements of the tenancy agreement, and recommend that the correspondent contacts the Police if they feel that they are being intimidated.

*NB: This recommendation was not adopted by the Council. The matter was referred back to the Committee to be reconsidered at its next meeting on 2 August 2018*

Members noted the tenant's request to divide her existing plot into two. Members discussed whether or not it was appropriate for the tenant to retain the use of the shed, which is located on the new section of the allotment.

**LP11 Shepley Allotments – Plot 1**

**Recommendation:** That the tenant is permitted to divide her plot into two and that the Clerk is given delegated authority to liaise with the new tenant on the occupation of the shed.

**Recommendation:** That the rent on the new allotment will become due on 1 April 2019.

**Resolved:** The Clerk will liaise with the Chairman on the date for the next meeting.

**LP12 Next Meeting**

The meeting then closed.