

**KIRKBURTON PARISH COUNCIL  
MANAGEMENT & FINANCE COMMITTEE**

**Minutes of the Meeting on 4 April 2020 held remotely.**

Present: Cllr R Barraclough in the Chair  
Cllrs B Armer, S Beresford R Bray, P Brook, R Burton, J Cowan, P Cunnington and D Hardcastle.  
Officer in attendance: Mrs A Royle

The Chairman welcomed everyone to the new virtual meeting and explained how it would work. All members present agreed to have the meeting recorded.

Apologies were received from Cllr J Paxton, the reason for which was accepted.

**MF38 Apologies and  
Declarations of  
Interest**

No declarations of interest were made.

No-one addressed the Committee in advance of the meeting.

**MF39 Public  
Participation**

**Resolved:** To hold the meeting in the public session.

**MF40 Admission of the  
Public**

Members reviewed the Council's current insurance cover and consider whether it was sufficient for the Council's needs and risks.

**MF41 Insurance**

**Recommendation:** To maintain the existing cover without any changes.

The Clerk reported that part of the wall in the lower section of Kirkheaton Churchyard had recently collapsed, and that there would be additional expenditure in the next financial year, which may put pressure on the budget.

**MF42 Accounts 2019-20**

**Resolved:** To authorise the Clerk to store the stone safely as soon as possible, and to obtain a quote for the repair.

Members considered the Budget Analysis Statement covering the period 1 April 2019 to 29 February 2020 and the proposed amendments to the budget, as circulated with the meeting papers. A recorded vote took place on the proposal to accept all the amendments as proposed in the attached paper, with the following result:

For: Cllrs R Barraclough, S Beresford, P Brook R Burton, P Cunnington and  
D Hardcastle.

Against: Cllrs B Armer, R Bray and J Cowan.

**Recommendation:** That the amendments as indicated in the attachment are accepted.

Members considered the appointment of Torevell Dent as the Council's Internal Auditor.

**MF43 Audit**

**Recommendation:** To appoint Torevell Dent as the Council's Internal Auditor.

Members considered the effectiveness of last year's internal audit and the Internal Auditor's remit.

**Recommendation:** To adopt the schedule confirming the Effectiveness of Internal Audit 2018/19, and the Internal Auditor's remit for the year 2019/20.

The Chairman then closed the meeting.