

## KIRKBURTON PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD via the App 'GO TO MEETING' ON THURSDAY, 6 AUGUST 2020 AT 7.30 pm

**PRESENT:** Cllr D Hardcastle in the Chair

Cllrs B Armer, R Barraclough, A Booth, R Bray, P Brook, R Burton, A Cooper, J Cowan, P Cunnington, S Duffy, D Knight, K Middleton, A Munro, J Roebuck, B Smith, J Spivey, J Taylor, P Taylor, C Walters and M Wheelhouse.

Officer in Attendance: Mrs A Royle.

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| <p>The Chairman welcomed everyone to the meeting and stated that it would be recorded. The recording would be kept until the Clerk had produced the minutes.</p>  | <p><b>41 Chairman's Welcome</b></p>                     |
| <p>Apologies and reasons for absence were received from Cllrs S Beresford, T Moores and J Paxton. Cllr A Cooper apologised for lateness. Cllr R Battye was absent.</p>  | <p><b>42 Apologies</b></p>                              |
| <p>The following personal interests were declared:</p> <p>Cllr Armer declared an interest in all the applications, as he is a substitute member of the Kirklees Planning Committees. He stated that any views expressed would be of a preliminary nature with the final decision being taken at the Committee meeting when in receipt of full information.</p> <p>Cllr Barraclough declared an interest in the Accounts, as he was listed on the schedule.</p> <p>Cllr Bray declared interests in Planning Appls 20/92154 and 20/92263, as he knows the applicants.</p> <p>Cllr Munro declared a personal interest in all the applications, as she is a substitute member of the Kirklees Planning Committees. She stated that any views expressed would be of a preliminary nature with the final decision being taken at the Committee meeting when in receipt of full information. She also declared an interest in Planning Appl 20/92307, as she has been involved in discussions about the application at Lepton Vision.</p> <p>Cllr Taylor declared an interest in all the applications, as he is a substitute member of the Kirklees Planning Committees. He stated that any views expressed would be of a preliminary nature with the final decision being taken at the Committee meeting when in receipt of full information.</p> | <p><b>43 Declarations of Interest</b></p>               |
| <p>No members of the public addressed the Council.</p>  | <p><b>44 Public Participation</b></p>                   |
| <p><b>Resolved:</b> To hold all items in the public session.</p>  | <p><b>45 Admission of the Public</b></p>                |
| <p>The Clerk reported that there had been no civic appointments since the last meeting.</p>   | <p><b>46 Civic Appointments</b></p>                     |
| <p><b>Resolved:</b> To confirm the accuracy of the minutes of the Parish Council meeting held on 2 July 2020.</p>   | <p><b>47 Council Minutes</b></p>                        |
| <p><b>Resolved:</b> To accept and adopt the minutes of the Environment &amp; Climate Change Committee meeting held on 16 July 2020.</p>   | <p><b>48 Environment &amp; CC Committee Minutes</b></p> |
| <p>Members considered the Kirklees Weekly Plan Lists for weeks commencing 29 June, 6, 13, 20 and 27 July 2020.</p>  | <p><b>49 Plans</b></p>                                  |
| <p>Cllr Munro left the meeting.</p>   |   |

- 20/92307 *Outline application for erection of residential development at Penistone Road / Rowley Lane, Fenay Bridge (Lepton ward).* **Resolved:** To defer comment on this application to the next meeting. **49 Plans (Cont'd)**
- Cllr Munro returned to the meeting.
- There was no comment on the following applications:  
 20/90219 Grange Moor; 20/91852 Shelley; 20/91908 Stocksmoor; 20/91964 Fenay Bridge (Kirkburton ward); 20/92015 Kirkburton; 20/92034 Lepton; 20/92128 Fenay Bridge; 20/92130 Kirkheaton; 20/92141 Kirkheaton; 20/92154 Kirkburton; 20/92160 Highburton; 20/92167 Highburton; 20/92174 Stocksmoor; 20/92180 Shepley; 20/92194 Fenay Bridge (Lepton ward); 20/92200 Kirkheaton; 20/92203 Shelley; 20/92206 Kirkburton; 20/92212 Shepley; 20/92251 Grange Moor; 20/92257 Lascelles Hall (Lepton ward); 20/92263 Farnley Tyas; 20/92268 Shelley; 20/92335 Kirkheaton and 20/92348 Kirkburton.
- There were no Planning Appeals. **50 Planning Appeals**
- Cllr Cooper entered the meeting.
- Resolved:** To move the emergency general grant applications to this point in the meeting. **51 Order of Business**
- Members noted the rules covering the General Grant Scheme and the finance statement dated 31 July 2020. **52 a) Rules & Finance Statement**
- Members considered the emergency grant application for £5,000 to contribute towards the costs of the new roof needed, noting the reasons for the urgency. (Total project cost £10,488). **53 Shepley Pre-School Playgroup**
- Resolved:** To award Shepley Pre-School Playgroup £5,000 to contribute towards the costs of the new roof.
- Members considered the emergency grant application for £500 to contribute towards the cost of purchasing PPE to protect the Club and its members from the Covid-19 virus. (Total project cost £1,000). **54 Shelley Community Football Ltd**
- Resolved:** To award Shelley Community Football Ltd £500 to contribute towards the cost of purchasing PPE to protect the Club and its members from the Covid-19 virus.
- Cllr Barraclough left the meeting
- Resolved:** To approve the accounts as presented (£9,996.57). **55 Accounts**
- Cllr Barraclough returned to the meeting.
- Members noted the Analysis of Budget & Cheque Register and the Receipts & Payments Statement, all covering the period 1 April 2019 to 31 March 2020. **56 Accounts for 2019/20**
- Resolved:** To adopt the Receipts & Payments Statement for the financial year 2019/20.
- Members considered the Internal Auditor's Report and considered adopting Sections 1 and 2 of the Annual Governance and Accountability Return 2019/20. **57 AGAR**
- Resolved:** To note the Internal Auditor's Report and adopt Sections 1 and 2 of the Annual Governance and Accountability Return 2019/20
- Members considered the draft Annual Report 2020 as circulated. **58 Annual Report 2020**
- Resolved:** To adopt the Annual Report 2020. To make it available online and, when circumstances permit, to provide paper copies on request and to the libraries.
- Members were requested to supply the Clerk with any appropriate photographs for inclusion.

Members considered the location for the new Grange Moor noticeboard, which the Council had already agreed to provide.

59 **Grange Moor Noticeboard**

**Resolved:** To locate the new noticeboard on the Memorial Park near the bus stop.

Members considered how to prepare for physical meetings, when they are permitted.

60 **Council and Committee Meetings**

**Resolved:** To continue to meet virtually as permitted by law. To request the Management & Finance Committee to investigate what the Council needs to do to return to physical meetings, when the situation improves and report back to the Council.

Members reviewed the policy of delegating authority to the Land & Property Committee for urgent items as agreed at the Council meeting on 30 April 2020.

61 **Delegation to L&P Committee**

**Resolved:** To continue the policy to delegate authority to the Land & Property Committee for decisions on urgent items.

To consider granting the Land & Property Committee authority to appoint the contractor, on condition that it comes within the agreed budget.

62 **Kirkheaton Churchyard Wall Repair**

**Resolved:** To grant the Land & Property Committee the authority to appoint the contractor, on condition that it comes within the agreed budget.

Members considered the proposal to hold Fruit Tree Pruning Workshops to train volunteers in the skill to be used on the fruit trees planted by the Council previously, with the aim that the volunteers would cascade the knowledge down to other volunteers in the future.

63 **Project No 2020-01 Fruit Tree Pruning**

**Resolved:** To grant full permission to the project to be carried out as described in the Project Form.

Members noted the written report from the Clerk, which had been emailed to members before the meeting. Members were particularly asked to take note of the Clerk's annual leave arrangements.

64 **Correspondence & Information**

The Land & Property Committee was asked to consider various issues, which have arisen at Shepley allotments recently.

65 **Shepley Allotments**

- Fenay Greenway – Cllr Cunnington to supply the Clerk with the details.

66 **Future Agenda Items**

The Chairman then thanked everyone for their attendance and closed the meeting.