

KIRKBURTON PARISH COUNCIL
MANAGEMENT & FINANCE COMMITTEE

Minutes of the Meeting on 28 January 2021 held remotely

Present: Cllr R Barraclough in the Chair
Cllrs B Armer, S Beresford, R Bray, P Brook, R Burton, J Cowan, P Cunnington and D Hardcastle.

Officer in Attendance: Mrs A Royle

Min MF18 Apologies and Declarations of Interest

Apologies were received from Cllr J Paxton.

Cllr Hardcastle declared an interest in the Chairman's Allowance.

Min MF19 Public Participation

No members of the public wished to address the Committee.

Min MF20 Admission of the Public

Resolved: To hold the meeting in the public session.

Min MF21 Change to the Order of Business

Resolved: To consider Item 8 – Venue for Council and Committee Meetings after the Village Improvement Fund item, as it may have a bearing on the budget proposals.

Min MF22 Dog Fouling Project

Members noted the responses received to the consultation, discussed the merits of the scheme and considered whether to continue with it.

Recommendation: To decide on a ward by ward basis, with the Councillors recommending whether or not the dispensers would be kept in each village. The decisions for each ward will be taken at the next Council meeting under a specific agenda item.

Min MF23 Village Improvement Fund

Members debated whether the Fund could be judged as a success or whether the funding could be better utilised in the grant scheme. It was noted that some of the projects were taking some time to deliver for various reasons.

Recommendation: To continue with the Village Improvement Fund for the next year and to re-assess it in a year's time.

Min MF24 Venue for Council and Committee Meetings

Members considered the information circulated with the meeting papers, and the Clerk reported on the response from Kirkburton & Highburton Community Association in respect of what the Council would need to do / provide when physical meetings were again possible at the village hall. Concern was expressed that it seemed unlikely that the law permitting meetings to be held virtually would be extended beyond 7 May 2021, and at the same time, the regulations which would be in place when the legislation expired, were not yet known.

Recommendation: Not to take any action at the present time, but to review the situation in 3 months' time. Also that the Council grants delegated authority to the Management & Finance Committee to take all the decisions required in this respect.

Min MF25 2020-21 Accounts

Members noted the Budget Analysis Statement covering the period 1 April to 31 December and considered if any amendments were required.

Recommendation: To note the report and to consider amendments at the next Committee meeting.

Recommendation: That the Grants & Community Projects Committee is given permission to use any underspend in the Small Emergency Grants budget, should it be necessary at the next Grants & Community Projects Committee meeting.

Min MF26 Annual Budget / Precept 2021-22

Members noted the proposals and the amendments, which had been circulated to members prior to the meeting.

Recommendation: That the Council accepts the amended budget as circulated, when it is considered under a separate agenda item at the February Council meeting.

Min MF27 Public Sector Deposit Fund

Members noted the Fund Factsheet for the PSDF dated 12 January 2021, as circulated with the meeting papers.

Min MF28 Insurance

The Clerk reported that she had just received information from the Council's insurers regarding the options available for cover, with prices quoted for a long-term agreement for 1, 3 or 5 years.

As this was too late to be included on the agenda, the Committee could not make a formal recommendation to Council. The Committee's unanimous view was to take up the option for a 5-year agreement and to include the matter on the February Council agenda for a formal decision.

Min MF29 Date of the Next Meeting

Recommendation: To hold the next meeting in March, and that the Committee Chairman and the Clerk would liaise on the date and consult with members.

The Chairman then closed the meeting.