

KIRKBURTON PARISH COUNCIL

GRANTS & COMMUNITY PROJECTS COMMITTEE

Minutes of the Meeting on 15 July 2021 held at Burton Village Hall.

Present: Cllr D Hardcastle in the Chair

Cllrs B Armer, R Bray, P Brook, J Cowan, P Cunnington, S Duffy and D Knight.

Officer in Attendance: Mrs A Royle.

Min CG1 Election of Committee Chairman 2021-22

Resolved: To elect Cllr Cowan as Committee Chairman for the year 2021-22.

Min CG2 Apologies and Declarations of Interest

Apologies were received from Cllrs A Cooper and A Munro. Cllr C Myles was absent.

The following declarations of interest were made:

Cllr Armer declared an interest in Shelley Education Foundation as he is a Trustee, and also as some of the Village Improvement Funding would come from his allocation.

Cllr Bray declared an interest in Shelley Education Foundation as some of the Village Improvement Funding would come from his allocation.

Cllr Brook declared interests in Burton Environment Group and Kirkheaton History Group, as she knows some of the members.

Cllr Cowan declared an interest in Burton Environment Group, as he knows one of the members.

Cllr Hardcastle declared interests in Burton Environment Group, Farnley Tyas Community Group and Kirkburton & Highburton Community Association, as he knows members of those organisations.

Min CG3 Public Participation

No members of the public wished to address the Committee.

Min CG4 Admission of the Public

Resolved: To hold the meeting in the public session.

Min CG5 Village Improvement Fund

Resolved: To note the rules covering the Scheme and the budget statement dated 5 July 2021.

Min CG6 Village Improvement Fund Applications

Members considered the applications submitted and made the recommendations as detailed below.

Cllrs B Armer and R Bray left the meeting.

Min CG7 Cllrs B Armer, R Bray / T Moores / Shelley Education Foundation

Members considered the village improvement funding proposal for £900 to cover the legal expenses to be incurred in making formal legal changes to the Foundation document, to enable the land owned by the Foundation to be made into an open space for the enjoyment of the community.

Recommendation: That the Council approves £900 of village improvement funding to cover the legal expenses to be incurred in making formal changes to the Foundation document.

Cllrs B Armer and R Bray returned to the meeting.

Min CG8 Cllrs R Barraclough / A Cooper / Farnley Tyas Community Group

Members considered the village improvement funding proposal for £198.14 to contribute towards the costs of purchase and installation of an interpretation board on the recreation ground.

Recommendation: That the Council approves £198.14 of village improvement funding to contribute towards the costs of purchase and installation of an interpretation board on the recreation ground.

Min CG9 Cllrs R Barraclough / A Cooper / Farnley Tyas Community Group

Members considered the village improvement funding proposal for £351.75 to contribute towards the purchase costs of litter picking equipment.

Recommendation: That the Council approves village improvement funding of £351.75 to contribute towards the purchase costs of litter picking equipment.

Min CG10 Cllr P Taylor / Burton Environment Group

Members considered the village improvement funding proposal for £199.99 to purchase Yellow Rattle flower seeds to be planted in Burton Community Fields to increase the area's biodiversity.

Recommendation: That the Council approves village improvement funding of £199.99 to purchase Yellow Rattle flower seeds to be planted in Burton Community Fields to increase the area's biodiversity.

Min CG10 General Grants Rules and Finance Statement

Resolved: To note the rules covering the Scheme and the finance statement dated 5 July 2021.

Cllr Armer left the meeting.

Min CG11 Shelley Education Foundation

Members considered the application for £2,450 to contribute towards clearing a derelict piece of land and creating a focal point. It was noted that the application exceeded the maximum grant available (80%) under the rules, and that the legal adjustments to the Foundation referred to in Min CG7 were required before the work could be undertaken. Total project cost £2,950

Recommendation: That the Council awards a general grant of £2,360 to be paid out on presentation of evidence that the legal work has been completed.

Cllr Armer returned to the meeting.

Min CG12 Lepton Pre-School and Just for Fun

Members considered the application for £2,124 towards the cost of purchasing equipment and storage for the extended age-range of children to be catered for following the structural layout changes to the building. Total project cost £3,523.

Recommendation: That the Council awards a general grant of £2,124 towards the cost of purchasing equipment and storage for the extended age-range of children to be catered for following the structural layout changes to the building.

Min CG13 Shelley Community Association

Members considered the application for £298 to provide QR signs outside Shelley Village Hall, Shelley Methodist Church and Emmanuel Church. Members noted the advice received from the YLCA in respect of legislation covering funding towards churches, and considered if the application could legally be supported. Total project cost: £298.99.

Recommendation: That the Council awards a general grant of £298 to Shelley Community Association to provide QR signs to give information on community activities taking place within the above buildings, on condition that the signs are installed at Shelley Village Hall and they point towards the Community Association's website and not those of the churches. Also, that the Community Association takes ownership of the signs.

Min CG14 The Cabin

Members considered the application from The Cabin for £750 to provide new equipment to the playgroup / out of school club. The Clerk reported that the group was currently updating its Constitution to cover the 'out of school' element, and confirmed that the Group had provided its Ofsted accreditation confirming the age range of children attending. Total project cost £750.

Recommendation: That the Council agrees in principle to award The Cabin a general grant of £750, to be paid out when an updated copy of the Constitution has been provided.

Concerns were expressed at the lack of information provided on the form with regard to the actual location of the group. The Clerk was asked to request that the applicant provides fuller information in future.

Min CG15 Small Groups Emergency Grant Rules and Finance Statement

Members noted the rules covering the Scheme and the finance statement dated 5 July 2021.

Min CG16 Small Groups Emergency Grant Applications

Members considered the applications received.

Recommendations: To award £500 to each of the organisations listed below:

- a) Kirkburton and Highburton Community Association
- b) Flockton WI
- c) Burton Out of School Club
- d) Lascelles Hall Cricket Club
- e) Farnley Tyas Community Group
- f) Grange Moor Community Association
- g) Lepton Highlanders Senior Football Club
- h) Lepton Highlanders Junior Football Club
- i) Lepton Highlanders Sports & Social Club
- j) Shelley Over 60's Club
- k) Lepton Community Link

Min CG17 Kirkburton History Group: Request to change the purpose of the grant

Members considered the group's request to repurpose the small groups emergency grant received in October 2020 to contribute towards the cost of providing a gravestone for a casualty of WW1, who died from his injuries in the 1920s. Concerns were expressed about the request, as the grant had been awarded specifically to help groups with the financial issues caused by Covid.

Recommendation: To request that the Group returns the grant to the Council and applies for a general grant for the above purpose.

Min CG18 Kirkburton History Group: Request for deadline extension

Members considered the group's request for additional time to finish the project funded by a general grant in October 2020 and the reasons provided.

Recommendation: To allow the group a further 6 months to complete the project and provide the invoices showing how the grant has been spent.

Min CG19 Kirkheaton History Group

Members considered the Group's request to use the general grant received in October to cover the cost of a new website and part of the hosting charges.

Recommendation: That the Group is permitted to change the purpose of the general grant as the new use comes within the remit of a general grant. Also, to set a deadline of 6 months for providing copies of invoices showing how the funds have been spent.

Min CG20 Meeting Dates 2021-22

The Clerk reported that there would be meetings in November and February. It was agreed that the Committee Chairman and the Clerk would liaise on the meeting dates and consult with members.

The Chairman then closed the meeting.