

## KIRKBURTON PARISH COUNCIL

### Minutes of the Parish Council Meeting held on Thursday 7 March 2024 at 7.30 pm at Burton Village Hall

Present: Cllr B Smith (in the chair)

Cllrs B Armer, D Black, R Bray, P Brook, J Cowan, D Hardcastle, P McGleenan, A Munro, J Paxton, J Taylor, P Taylor, C Voyce, C Walters and M Wheelhouse.

Officer in attendance: Mrs A Royle.

#### **Min 173 Apologies**

Apologies were received from Cllrs R Barraclough, C Bright, R Burton, I Carthy, M Carthy, A Cooper, D Knight, W Rowlands and E Voyce.

#### **Min 174 Declarations of Interest**

The following declarations of interest were made:

Cllr Armer declared an interest in all planning applications as he is a member of Kirklees' Strategic Planning Committee and a reserve member of the Heavy Woollen and Huddersfield Planning Committees. He stated that any views expressed would be of a preliminary nature with the final decision being taken at the Committee meeting when in receipt of full information.

Cllr Bray declared an interest in Planning Appls 24/90358, 24/90481 and 24/90530 as he knows the applicants.

Cllr Hardcastle declared an interest in Planning Appl 24/90358 as he knows the applicant.

Cllr Munro declared an interest in all planning applications as she is a reserve member of all the Kirklees Planning Committees. She stated that any views expressed would be of a preliminary nature with the final decision being taken at the Committee meeting when in receipt of full information.

Cllr Paxton declared interests in Planning Appls 24/90153 as he is a member of the Club and 24/90441 as he knows the applicant.

Cllr J Taylor declared an interest in all planning applications as he is a reserve member of the Kirklees' Planning Committees. He stated that any views expressed would be of a preliminary nature with the final decision being taken at the Committee meeting when in receipt of full information. He also declared interests in Planning Appls 24/90153 as he discussed the application in a public meeting; 24/90311 as he knows the agent and 24/90331 as he knows the applicant.

Cllr P Taylor declared an interest in Kirkburton First School as he provided some advice on the grant application.

#### **Min 175 Public Participation**

No members of the public addressed the Council before the meeting.

#### **Min 176 Admission of the Public**

**Resolved:** To hold the meeting in the public session.

**Min 177 Civic Appointments**

The Chairman reported he had not attended any engagements since the last meeting.

**Min 178 Council Minutes**

**Resolved:** To confirm the accuracy of the minutes of the meeting held on 15 February 2024.

**Min 179 Staffing Committee Minutes**

**Resolved:** To confirm the accuracy of the minutes of the meeting held on 22 February 2024.

**Min 180 Staffing Sub-Committee Minutes**

**Resolved:** To confirm the accuracy of the minutes of the meeting held on 29 February 2024.

**Min 181 Grants & Community Projects Committee Minutes**

**Resolved:** To accept and adopt the minutes of the meeting held on 29 February 2024.

**Min 182 Plans**

Members considered the Kirklees Weekly Plan Lists for weeks commencing 12, 19 and 26 February 2024.

There was no comment on the following applications:

24/90153 Flockton; 24/90311 Lepton; 24/90331 Shepley; 24/90358 Highburton;  
24/90367 Thurstonland; 24/90405 Shelley; 24/90441 Flockton; 24/90481 Shelley;  
24/90486 Shepley; 24/90522 Highburton; 24/90530 Farnley Tyas and 24/90531 Shelley.

**Min 183 Kirkburton First School – Eco-Schools Grant Application**

Members noted the rules covering eco-school grants and considered the grant application for £350 to contribute towards the cost of materials and equipment to install an eco pond in the school grounds.

**Resolved:** To award an eco-school grant to Kirkburton First School to be used as described above.

**Min 184 Chairman's Allowance**

Members considered approving Cllr Smith's expense claim for the Chairman's Allowance to be used to make donations to the Woodland Trust (£300) and Lepton Highlanders Sports & Social Club (£200).

**Resolved:** To approve Cllr Smith's expense claim for the Chairman's Allowance to be used as described above.

**Min 185 Accounts**

**Resolved:** To approve the accounts as presented (£21,824.10 including £5,331.00 agreed under LGA 1972 s137).

**Min 186 Bank Signatories**

Members considered making amendments to the bank signatories and telephone authorisation on the HSBC account and the signatories on the PSDF account.

**Resolved:** To elect Cllrs P Brook, R Burton, J Paxton and J Taylor as cheque signatories on the HSBC accounts, with the mandate requiring any two to sign the cheques, until a Responsible Financial Officer is appointed.

**Resolved:** To authorise the Chairman of the Management & Finance Committee to do the telephone banking until the appointment of a Responsible Financial Officer.

**Resolved:** To authorise the Chairman of the Management & Finance Committee to move funds between the HSBC and the PSDF accounts until the appointment of a Responsible Financial Officer.

**Min 187 Chains of Office**

Members considered the modifications to the Chairman's chain of office as recommended by the Chairman and described at Appendix 1.

**Resolved:** To authorise the Chairman to organise the modifications to the Chairman's chain of office as described at Appendix 1.

**Min 188 Proposed Changes to the Kirklees Ward Boundaries**

Members noted the consultation and debated a response.

**Resolved:** To support reducing the Kirklees wards covering the Parish Council area to two.

**Min 189 YLCA Training Programme April to September 2024 / Councillor Development Framework**

Members noted the information.

**Min 190 Correspondence and Information**

Members noted the written report, which was distributed at the meeting.

**Min 191 Agenda Items**

No agenda items were requested.

The Chairman thanked everyone for attending and closed the meeting.