



Minutes of the Parish Council Meeting

Held on Thursday 1 August 2024 at 19:30h

At Burton Village Hall, Northfield Lane, Highburton, Huddersfield, HD8 0QT

Present: Cllr D Hardcastle in the Chair.

Cllrs: B Armer, D Black, R Bray, C Bright, P Brook, I Carthy, M Carthy, A Cooper, J Cowan, A Munro, P McGleenan, J Paxton, W Rowlands, B Smith, M Sykes, J Taylor, P Taylor, C Voyce, C Walters and M Wheelhouse.

Officers in attendance: Mrs L Howatson, Governance Support Officer, Kirklees Governor Clerking Service.

MIN 31: Apologies and Declarations of Interest

Apologies for absence received from Cllrs R Barraclough, R Burton, D Knight and E Voyce.

The following declarations of interest were made:

Cllr Armer declared an interest in all planning applications as he is a member of the Kirklees Strategic Planning Committee, and a substitute member of the Kirklees District-Wide Planning Committee. He stated that any views expressed would be of a preliminary nature with the final decision being taken at the Committee meeting when in receipt of full information.

Cllr Cooper declared an interest in all planning applications as he is a substitute member of the Kirklees District-Wide Planning Committee and Kirklees Strategic Planning Committee. He stated that any views expressed would be of a preliminary nature with the final decision being taken at the Committee meeting when in receipt of full information.

Cllr Munro declared an interest in all planning applications as she is a substitute member of the Kirklees District-Wide Planning Committee and member of the Kirklees Strategic Planning Committee. She stated that any views expressed would be of a preliminary nature with the final decision being taken at the Committee meeting when in receipt of full information.

Cllr J. Taylor declared an interest in all planning applications as he is a substitute member of the Kirklees District-Wide Planning Committee and Kirklees Strategic Planning Committee. He stated that any views expressed would be of a preliminary nature with the final decision being taken at the Committee meeting when in receipt of full information.

Cllr B Armer declared an interest in Planning Application number 2024/62/91906 as the applicants are known to him.

Cllr J Taylor declared an interest in Planning Application number 2024/62/91904 as the agent is a friend of his and Planning Application 2024/91906 as the applicant is a friend of his.

Cllr J Cowan declared an interest in Planning Application number 2024/62/91906 as the applicant is known to him.

Cllr C Bright declared an interest in Planning Application number 2024/62/91906 as the applicants are known to her.

Cllr B Smith declared an interest in Planning Application number 2024/62/92008/E as the applicants are known to him.

Cllr P Taylor declared an interest in Planning Application number 2024/91938 as the applicants are known to him.

Cllr W Rowlands declared an interest in Planning Application number 2024/91906 as the applicant is known to him.

Cllr D Hardcastle declared an interest in Planning Application number 2024/91906 as the applicant is known to him.

MIN 32: Public Participation

No members of the public addressed the Council.

MIN 33: Admission of the Public

Resolved: to hold the meeting in public session.

MIN 34: Civic Appointments

The Chair advised members that he had attended the Kirkburton graveyard “Adopt a Grave” event. He reported that it had been very well supported locally and it was nice to see the graveyard kept so well. He asked that members encourage their local villages to do the same.

Cllrs C Voyce joined the meeting.

Cllr C Voyce declared an interest in Planning Application number 2024/62/92002/E Grange Moor as the applicants are known to her.

MIN 35: Minutes/Matters Arising

Resolved: to confirm the accuracy of the minutes of the Parish Council meeting held on 11 July 2024, subject to the below amendments.

Cllr B Armer stated that “.....is a reserve member of the Kirklees’ District-Wide Planning Committee” to be replaced with “.....is a substitute member of the Kirklees’ District-Wide Planning Committee”. Cllr B Armer also stated that the Heavy Woollen and Huddersfield Planning Committee no longer exist and reference to this should be removed from the minutes.

“MIN 22 Admission of the Public”: Cllr B Armer stated that this should read “Min 23 Admission of the Public”.

“MIN 22 [23] Admission of the Public – Cllr B Armer stated that “The objection was put to a vote. All in favour, bar one abstention” should read “The objection was put to a vote. All in favour, bar one abstention from Cllr B Armer”.

MIN 30 [29] Correspondence and Information – Cllr B Armer advised that the wording “Cllr Taylor suggested taking the notice down” should read “Cllr J Taylor suggested taking the notice down” to avoid confusion over which councillor made the suggestion.

MIN 30 [29] Correspondence and Information – Cllrs B Armer and A Munro stated that there had been no mention of Cllr J Paxton’s resignation.

Resolved: To include the following wording in relation to Cllr J Paxton’s resignation: *“The Chair advised that Cllr Paxton had formally submitted his resignation as Parish Councillor with effect as and from 11 July 2024. The Chair thanked Cllr Paxton for his commitment to the council over the years. On behalf of all council members, Cllr J Taylor presented Cllr Paxton with some gifts to convey their appreciation for his hard work and dedication to the service of the council.”*

MIN 36: Committee Minutes

Resolved: to agree and adopt the minutes of the Management & Finance Committee Meeting held on 25 July 2024.

MIN 37: Plans

Members considered the Weekly Plan Lists for weeks commencing 8, 15 and 22 July 2024.

2024/62/91719/E Shelley, 2024/62/91754/E Farnley Tyas, 2024/TWA/91823/W Fenay Bridge, 2024/TWA/91836/E Shepley, 2024/TNA/91883/E Kirkburton, 2024/62/91904/E Grange Moor, 2024/44/91943/W Kirkheaton, 2024/TNA/91938/E Kirkburton, 2024/62/91973/W Kirkheaton, 2024/62/91906/E Shepley, 2024/62/91936/E Lepton, 2024/62/92002/E Grange Moor, 2024/62/92008/E Highburton, 2024/TWA/92010/E Kirkburton, 2024/62/02065/E Shepley, 2024/62/92065/E Shepley 2024/TNA/92099/E Shepley, 2024/CLASS Q/92111/W Lepton.

No comments were made.

MIN 38: Accounts

Resolved: to approve the accounts for July 2024.

MIN 39: Staff Vacancy

Members noted that the vacancy for a Clerk/Responsible Financial Officer had been discussed at the staffing sub-committee meeting, which was held on 11 July 2024. It was noted that all members had seen the proposed advert for the post.

Resolved: to add the pay amount figure, pending pay award, to the advert.

Resolved: to add a closing date for submission of applications to the advert.

MIN 40: Correspondence and Information

Members discussed the council's processes and procedures for the election of a councillor to fill the vacancy in Flockton Ward.

Resolved: that Cllr Cowan will look the council's procedures and contact Kirklees Council. He will also look back at previous vacancies to see what approach was taken and will update members. A decision will then be taken whether or not to call an extraordinary meeting to progress this item of business.

MIN 41: Agenda Items

No items were requested. Cllr J Cowan reminded members that the deadline for agenda items was 22 August 2024.

The Chairman thanked everyone for attending and closed the meeting at 20:15h.