



Minutes of the Parish Council Meeting

Held on Thursday 5 September 2024 at 19:30h

At Burton Village Hall, Northfield Lane, Highburton, Huddersfield, HD8 0QT

Present: Cllr P Brook in the Chair.

Cllrs: D Black, R Bray, C Bright, I Carthy, M Carthy, P McGleenan, W Rowlands, B Smith, M Sykes, J Taylor, P Taylor, C Voyce, C Walters, M Wheelhouse, R Barraclough, D Knight, and E Voyce.

Officers in attendance: E Kilner, Minute Clerk, Kirklees Governor Clerking Service, and E Booth, Administrative Assistant.

MIN 42: Apologies and Declarations of Interest

Apologies for absence received from Cllrs B Armer, J Cowan, A Munro, A Cooper and D Hardcastle.

The following declarations of interest were made:

Cllr J. Taylor declared an interest in all planning applications as he is a substitute member of the Kirklees District-Wide Planning Committee and Kirklees Strategic Planning Committee. He stated that any views expressed would be of a preliminary nature with the final decision being taken at the Committee meeting when in receipt of full information.

Cllr B Smith declared an interest in agenda item 11b – Village Improvement Funding Applications – Lepton.

Cllr I Carthy declared an interest in agenda item 11b – Village Improvement Funding Applications – Lepton.

Cllr M Carthy declared an interest in agenda item 11b – Village Improvement Funding Applications – Lepton.

Cllr R Bray declared an interest in Planning Application number 2024/62/92324 as the applicants are known to him.

Cllr J Taylor declared an interest in Planning Application number 2024/62/92191 as the applicants are known to him.

Cllr J Taylor declared an interest in agenda item 11a – Village Improvement Funding Applications – Shepley. Cllr J Taylor is the treasurer and secretary for the Village Improvement Plan Shepley.

Cllr M Wheelhouse declared an interest in Planning Application number 2024/62/92219 as the applicants are known to her.

Cllr R Barraclough declared an interest in Planning Application number 2024/62/92110 as the applicants are known to him.

Cllr P Taylor declared an interest in Planning Application numbers 2024/TNA/92093, 2024/N/92097, 2024/TWACA/92185 and 2024/44/92255 as the applicants are known to him.

MIN 43: Public Participation

No members of the public addressed the Council.

MIN 44: Admission of the Public

Resolved: to hold the meeting in public session.

MIN 45: Minutes / Matters Arising

Resolved: To confirm the accuracy of the minutes of the Parish Council meeting held on 1 August July 2024, subject to the below amendments.

Present - Cllr J Taylor advised that "M Voyce" should be deleted.

Minute 32 Apologies and Declarations of Interest – Cllr J Taylor advised that the wording "Cllr J Taylor declared an interest in Planning Application number 2024/62/91906 as the applicants are known to him." Is a duplicate declaration and should be deleted.

Minute 32 Apologies and Declarations of Interest – Cllr J Taylor advised that the wording "Cllr Armer declared an interest in all planning applications as he is a member of Kirklees' Strategic Planning Committee, he is a substitute member of the Kirklees' District-Wide Planning Committee and a reserve member of the Heavy Woollen and Huddersfield Planning Committees" should be replaced with "Cllr Armer declared an interest in all planning applications as he is a member of Kirklees' Strategic Planning Committee, he is a substitute member of the Kirklees' District-Wide Planning Committee."

Minute 32 Apologies and Declarations of Interest – Cllr J Taylor advised that the wording “ Cllr J Taylor declared an interest in all planning applications as he is a reserve member of the Kirklees’ Strategic Planning Committee, and a substitute member of the Kirklees’ District-Wide Planning Committee.” Should be replace with “ Cllr J Taylor declared an interest in all planning applications as he is a substitute member of the Kirklees’ Strategic Planning Committee, and a substitute member of the Kirklees’ District-Wide Planning Committee.”.

Minute 32 Apologies and Declarations of Interest – Cllr J Taylor advised that the wording “ Cllr Munro declared an interest in all planning applications as she is a reserve member of the Kirklees’ Strategic Planning Committee, and a substitute member of the Kirklees’ District-Wide Planning Committee.” Should be replace with “ Cllr Munro declared an interest in all planning applications as she is a substitute member of the Kirklees’ Strategic Planning Committee, and a substitute member of the Kirklees’ District-Wide Planning Committee.”

MIN 46: Committee Minutes

Resolved: to agree and adopt the minutes of the Staffing Committee held on 11 July 2024.

Resolved: to agree and adopt the minutes of the Grants and Community Projects Committee held on 29 August 2024 subject to the amendments below.

Minute CG73: Apologies and Declarations of Interest – Cllr D Knight advised that the wording “Cllrs Walters and Brook declared an interest in Kirkheaton Environment Trust” with “ Cllrs Walters and Brook and Knight declared an interest in Kirkheaton Environment Trust.”

Minute CG73: Apologies and Declarations of Interest – Cllr D Knight advised that the wording “ Cllr Knight declared that he was a trustee of Burton Environment Group” should be deleted.

MIN 47: Plans

Members considered the Weekly Plan Lists for weeks commencing 29 July 2024, 5 August 2024, 12 August 2024, 19 August 2024 and 26 August 2024.

- 2024/62/91939/E Flockton, 2024/CLD/92046 Kirkheaton, 2024/60/92066 Flockton, 2024/62/92084/E Shepley, 2024/TNA/92093E Kirkburton, 2024/N/92097 Kirkburton, 2024/62/92112/W Lepton
- 2024/62/91804/E Kirkburton, 2024/62/92019/E Kirkburton, 2024/62/92045/W Lepton, 2024/62/92073/E Lepton, 2024/CLD/92102/W Lepton, 2024/64/92139/W Lepton, 2024/62/92142 Lepton, 2024/TND/92242/W Lepton, 2024/TND/92243/E Flockton
- 2024/TWACA/92183/E Farnley Tyas, 2024/TWACA/92185/E Kirkburton, 2024 TWA/92188/W Lepton, 2024/62/92191 Shepley, 2024/62/92223/E Shepley, 2024/44/92255/E Kirkburton
- 2024/TWA/92213/W Lepton, 2024/TWA/92217/E Flockton, 2024/62/92219/W Kirkheaton, 2024/62/92250/W Kirkheaton. 2024 TNA/92265/E Shepley
- 2024/62/92110/E Farnley Tyas, 2024/62/92324/E Kirkburton, 2024/62/92351/W Kirkheaton, 2024/62/92364/E Grange Moor, 2024/NMA/92419/W Lepton, 2024/44/92428/W Lepton

In relation to 2024/62/91804/E Kirkburton, Cllr P Taylor proposed that this was inappropriate development in green belt.

In relation to 2024/62/92351/W Kirkheaton, Cllrs Walters and Black noted that they have not had sufficient time to consider the plan and will forward any comments to the Administrative Assistant to the Clerk.

Resolved: to accept councillors’ observations and submit their comments to Kirklees Council Planning Department.

MIN 48: Accounts

Resolved: to approve the accounts for August 2024.

MIN 49: Village Improvement Fund Applications - Rules

Resolved: to note the rules covering the scheme.

MIN 50: Village Improvement Fund Applications

Cllrs J Taylor, B Smith, C Bright, M Carthy and I Carthy left the meeting.

Members considered the following applications:

MIN 50 (a): Shepley Ward – Shepley Village Association with support from Cllrs C Bright, J Cowan and J Taylor. To continue the tradition of planting daffodil bulbs on verges and other areas to brighten the village. The members considered the application for £720 to purchase bulbs.

Resolution: that the Council approves £720 village improvement funding, to be used as described above.

MIN 52 (b): Lepton Ward. The Lepton Village Preservation Society with support from Cllrs I Carthy, M Carthy and B Smith. To locate two mosaics on the walls of Lepton Centres Flats. The members considered an application for £1500.

Resolution: that the Council approves £1500 village improvement funding, to be used as described above. It was noted by Cllrs R Bray and D Knight that deadlines for the Grants and Community Projects Committee are set and should be consistent for all.

Cllrs J Taylor, B Smith, C Bright, M Carthy and I Carthy returned to the meeting.

MIN 51: Resignation and Vacancy

Members noted the formal resignation of Jimmy Paxton. The formal process for the vacancy in Flockton is underway.

MIN 52: Parish Clerk vacancy interview panel

Members considered a replacement councillor on the Parish Clerk interview panel, if required. It was proposed that Cllr J Cowan should be the substitute member of the Parish Clerk interview panel.

Resolved: that Cllr J Cowan should be the substitute member of the Parish Clerk interview panel.

MIN 53: Correspondence and Information

Members noted that the next meeting of the full Parish Council will be 3 October 2024.

Cllr J Taylor updated members on events taking place during September 2024.

Members noted that the Online Banking arrangements have now been finalised for paying bills and that two signatures are required on all payments, and Cllrs J Taylor and P Brook are the signatories for this form of payment.

Members noted that there will be an update on the vacancy for the position of Clerk/Responsible Financial Officer at the Staff Sub-Committee after the closing date for applications of 6 September 2024.

MIN 54: Agenda Items

No additional items were requested. Members were reminded that the deadline for agenda items is 19 September 2024.

The Chairman thanked everyone for attending and closed the meeting at 20:16h.