



Minutes of the Parish Council Meeting

Held on Thursday 7 November 2024 at 19:30h

At Burton Village Hall, Northfield Lane, Highburton, Huddersfield, HD8 0QT

Present: Cllr D Hardcastle in the Chair.

Cllrs: D Black, R Bray, C Bright, P Brook, A Cooper, P McGleenan, W Rowlands, B Smith, M Sykes, J Taylor, C Voyce, M Wheelhouse, R Barraclough, B Armer, A Munro, J Cowan, D Pearson.

Officers in attendance: E Kilner, Minute Clerk, Kirklees Governor Clerking Service.

MIN 68: Apologies and Declarations of Interest

Apologies for absence received from Cllrs I Carthy, M Carthy, D Knight, P Taylor, E Voyce and C Walters.

The following declarations of interest were made:

Cllr Armer declared an interest in all planning applications as he is a member of the Kirklees Strategic Planning Committee, and a substitute member of the Kirklees District-Wide Planning Committee. He stated that any views expressed would be of a preliminary nature with the final decision being taken at the Committee meeting when in receipt of full information.

Cllr Cooper declared an interest in all planning applications as he is a substitute member of the Kirklees District-Wide Planning Committee and Kirklees Strategic Planning Committee. He stated that any views expressed would be of a preliminary nature with the final decision being taken at the Committee meeting when in receipt of full information.

Cllr Munro declared an interest in all planning applications as she is a substitute member of the Kirklees District-Wide Planning Committee and member of the Kirklees Strategic Planning Committee. She stated that any views expressed would be of a preliminary nature with the final decision being taken at the Committee meeting when in receipt of full information.

Cllr J. Taylor declared an interest in all planning applications as he is a substitute member of the Kirklees District-Wide Planning Committee and Kirklees Strategic Planning Committee. He stated that any views expressed would be of a preliminary nature with the final decision being taken at the Committee meeting when in receipt of full information.

All councillors, except D Pearson, declared an interest in planning application 2024/62/92807/E as the applicant is known to them as a member of the council.

Cllr J Taylor declared an interest in planning applications 2024/TNA/93060/E, 2024/TWA/92926/E, 2024/62/92807/E, 2024/TNA/93081/E, 2024/65/92771/E and 2024/62/92958/E as the applicants are known to him.

Cllr C Bright declared an interest in planning applications 2024/TNA/93081/E and 2024/62/92958/E as the applicants are known to her.

Cllr B Armer declared an interest in planning application 2024/65/92771/E as the applicant is known to him.

Cllr R Bray declared an interest in planning applications 2024/62/92807/E and 2024/TWA/93096/E as the applicants are known to him.

Cllr A Munro declared an interest in planning applications 2024/62/92807/E and 2024/TNA/93081/E as the applicants are known to her.

Cllr J Cowan declared an interest in planning applications 2024/TNA/93081/E and 2024/62/92958/E as the applicants are known to him.

The Chair welcomed Cllr D Pearson to the council.

MIN 69: Public Participation

No members of the public addressed the Council.

MIN 70: Admission of the Public

Resolved: to hold the meeting in public session.

MIN 71: Civic Appointments

The Chair reported that he had attended a civic reception at Hebden Bridge. The theme of the civic reception was peace.

MIN 72: Minutes / Matters Arising

Resolved: to confirm the accuracy of the minutes of the Parish Council meeting held on 3 October 2024, subject to the below amendment.

MIN 1 [55]: Apologies and Declarations of Interest

Cllr B Armer advised that the wording 'Cllrs J Taylor and B Armer declared an interest in all planning applications as they were substitute members of the Kirklees Strategic Planning Committee and substitute members of the Kirklees District-Wide Planning Committee' be replaced with 'Cllr J Taylor declared an interest in all planning applications as he is a substitute member of the Kirklees Strategic Planning Committee and a substitute member of the Kirklees District-Wide Planning Committee. Cllr B Armer declared an interest in all planning applications as he is a member of the Kirklees Strategic Planning Committee and a substitute member of the Kirklees District-Wide Planning Committee.'

MIN 73: Committee Minutes

Resolved: to agree and adopt the minutes of the Management and Finance Committee held on 29 October 2024.

Resolved: to agree and adopt the minutes of the Staff Sub Committee held on 31 October 2024.

MIN 74: Plans

Council members considered the Weekly Plan Lists for weeks commencing 30 September 2024, 7 October 2024, 14 October 2024, 21 October 2024 and 28 October 2024.

- 2024/CLASS Q/92601/E Lepton, 2024/62/92760/E Flockton, 2024/65/92771/E Kirkburton, 2024/44/92806/W Fenay Bridge, 2024/62/92807/E Kirkburton
- 2024/44/92862/E Shepley, 2024/TNA/92873/E Shepley
- 2024/62/92885/E Kirkburton, 2024/TWA/92926/E Shelley, 2024/HHPD/92940/W Kirkheaton
- 2024/62/92912/W Kirkheaton, 2024/62/92958/E Shepley, 2024/62/92963 Flockton, 2024/62/92971/W Kirkheaton, 2024/TWA/93004/W Lascelles Hall, 2024/TWA/93010/E Shepley
- 2024/TNA/93060/E Shepley, 2024/62/93066/W Kirkheaton, 2024/TNA/93081/E Shepley, 2024/TWA/93096/E Kirkburton

Resolved: to raise objections in relation to 2024/65/92771/E Kirkburton as signs are out of character for a listed building.

Resolved: to raise objections in relation 2024/62/92971/W Kirkheaton due to the size of the extension being greater than one third.

MIN 75 Accounts

The Temporary Clerk noted that the draft accounts for October 2024 should have been marked as being 'confidential' and should be considered as confidential.

The Temporary Clerk noted that the charges for Kirklees Council Clerking Services will be checked to ensure that they are in line with the quote. The cost of Christmas Trees has been included in the accounts and this will be paid when the invoice is received from Kirklees.

Resolved: to approve the accounts for October 2024.

MIN 76: Parish Website

Resolved: to progress a review of the Parish Website and seek clarification of the Council's paid for support.

MIN 77: Correspondence and Information

Members noted that the next meeting of the full Parish Council will be 5 December 2024.

The Land and Property Committee Meeting will be held on 14 November 2024 and the Grant and Community Projects Committee Meeting will be held on 21 November 2024.

Members noted that Farnley Tyas have sent thanks to the Council for the grant for the replacement park benches. Members also noted that the Clerk vacancy is being progressed and the office phone is now working.

Cllr J Taylor noted that Kirklees Council is starting development of the next Local Plan and will do a housing need assessment as part of this. Local residents will be encouraged to complete a questionnaire. Cllr Taylor will send a link to the housing need questionnaire to the Temporary Clerk who will then share the link with all Parish Councillors.

MIN 78: Agenda Items

No additional items were requested. Members were reminded that the deadline for agenda items for the next Parish Council meeting is 18 November 2024.

The Chairman thanked everyone for attending and closed the meeting.