



Minutes of the Parish Council Meeting

Held on Thursday 6 February 2025 at 19:30h

At Burton Village Hall, Northfield Lane, Highburton, Huddersfield, HD8 0QT

Present: Cllr J Cowan in the Chair.

Cllrs: B Armer, R Barraclough, D Black, R Bray, C Bright, P Brook, R Burton, I Carthy, M Carthy, P McGleenan, A Munro, D Pearson, W Rowlands, B Smith, M Sykes, J Taylor, P Taylor, C Voyce C Walters, M Wheelhouse.

Officers in attendance: Cllr J Cowan as Temporary Clerk and Mrs N Whitelaw, Minute Clerk, Kirklees Governor Clerking Service.

MIN 88: Apologies and Declarations of Interest

Apologies for absence received from Cllrs A Cooper, D Hardcastle, D Knight, E Voyce.

The following declarations of interest were made:

Cllr Armer declared an interest in all planning applications as he is a member of the Kirklees Strategic Planning Committee, and a substitute member of the Kirklees District-Wide Planning Committee. He stated that any views expressed would be of a preliminary nature with the final decision being taken at the Committee meeting when in receipt of full information.

Cllr Cooper declared an interest in all planning applications as he is a substitute member of the Kirklees District-Wide Planning Committee and Kirklees Strategic Planning Committee. He stated that any views expressed would be of a preliminary nature with the final decision being taken at the Committee meeting when in receipt of full information.

Cllr Munro declared an interest in all planning applications as she is a substitute member of the Kirklees District-Wide Planning Committee and member of the Kirklees Strategic Planning Committee. She stated that any views expressed would be of a preliminary nature with the final decision being taken at the Committee meeting when in receipt of full information.

Cllr J. Taylor declared an interest in all planning applications as he is a substitute member of the Kirklees District-Wide Planning Committee and Kirklees Strategic Planning Committee. He stated that any views expressed would be of a preliminary nature with the final decision being taken at the Committee meeting when in receipt of full information.

Cllr Munro also declared an interest in planning applications 2024/TWA/93541/W and 2025/70/90/90105/W as the applicants are known to her.

Cllr J Taylor declared an interest in planning applications 2024/65/93452/E, 2024/62/93599/E, 2025/62/90047/E and 2025/62/90194/E as the applicants are known to him.

Cllr R Burton declared an interest in planning application 2024/62/93569/E as he is a member of the committee of the Methodist Church.

Cllr R Bray declared an interest in planning application 2025/62/90194/E as the applicant is known to him.

Cllr C Walter declared an interest in planning application 2025/CLASSQ/90026/W as the applicant is known to him.

Min 89: Public Participation

No members addressed the Council in advance of the meeting.

Min 90: Admission of the Public

Resolved: To hold the meeting in the public session.

Min 91: Civic Appointments

Members noted that Cllr D Hardcastle had visited three schools to present cheques with money raised from Santa's Sleigh.

Min 92: Minutes / Matters Arising

The January 2025 meeting was cancelled due to adverse weather conditions.

Resolved: To confirm the accuracy of the minutes of the Parish Council meeting held on 5 December 2024.

Min 93: Committee Minutes

Resolved: to agree and adopt the minutes of the Management and Finance Committee meeting held on 30 January 2025.

Min 94: Plans

The Chair confirmed that plans being considered by the Council included those that would have gone to the cancelled January meeting.

Council members considered the Weekly Plans List for weeks commencing 2, 9, 16, 23 December 2024 and 6, 13, 20 and 27 January 2025.

- 2024/62/93371/E Kirkburton, 2024/62/93379/E Stocksmoor, 2024/62/93385/W Lepton, 2024/CLASSQ/93408/E Lepton, 2024/62/93421/E Shepley.
- 2024/70/93449/E Westfield Farm, 2024/65/93452/E Kirkburton, 2024/HHPD/93493/W Lepton.
- 2024/62/93483/E Thurstonland, 2024/CLD/93514/W Kirkheaton, 2024/62/93528/E Shelley, 2024/CLD/93529/E Shelley, 2024/TWA/93541/W Fenay Bridge.
- 2024/62/93489/E Flockton, 2024/62/93502/E Grange Moor, 2024/62/93536/E Shepley.
- 2025/CLASSQ/90026/W Kirkheaton, 2024/62/93565/E Shelley, 2024/62/93569/E Shepley, 2024/62/93599/E Shepley, 2024/62/93616/E Thurstonland.
- 2024/62/93564/W Lepton, 2024/62/93574/W Kirkheaton, 2024/62/93576/E Shepley, 2024/65/93577/E Shepley, 2024/70/93591/E Thurstonland, 2025/62/90031/E Flockton, 2025/62/90007/W Kirkheaton, 2025/62/90025/W Kirkheaton, 2025/CLD/90036/E Kirkburton, 2025/CLAA/90085/E Shepley.
- 2025/62/90046/W Dalton, 2025/TWACA/90067/E Shepley, 2025/70/90105/W Lepton,
- 2025/62/90107/E Flockton, 2025/62/90115/E Stocksmoor, 2025/TNA/90150/E Shepley, 2025/62/90152/E Shepley, 2025/N/90163/W Kirkheaton, 2025/TNA/90165/E Thurstonland.
- 2025/62/90047/E Shepley, 2025/62/90183/E Shelley, 2025/62/90194/E Shelley.

Resolved: to raise objections in relation to 2024/70/93449/E Westfield Farm as residents were concerned over loss of privacy and Councillors were concerned about the height of the building.

Resolved: to raise objections in relation to 2024/62/93489/E Flockton as residents were concerned about the effect of building a new road and the security of the houses.

Resolved: to raise objections in relation to 2024/62/93536/E Shepley due to the location of the new driveway that would impact on the pedestrian access to the new development at Abbey Road.

Resolved: to raise objections in relation to 2025/62/90025/W Kirkheaton as it was not in the local plan for this area of countryside to be developed.

Resolved: to raise objections in relation to 2025/70/90105/W Lepton as that access arrangements are unsuitable to add an additional 80 houses.

Min 95: Accounts

Councillors noted the high cost for telecoms. It was confirmed that the new clerk would look closely at this once in place.

Resolved: to note the payment schedules for December 2024 and January 2025.

Min 96: Accounts 2024-2025

Cllr J Taylor gave thanks to Cllr J Cowan for his hard work on the budget and for providing accurate and clear closing bank balances.

Resolved: to note the budget analysis statement for 1 April 2024 to December 2024.

Min 97: Budget/Precept for 2025-2026

Cllr J Taylor asked Councillors to note the slight raise in the precept request. This was overall a 4% increase; however, due to there being more houses in the area, the percentage rise per household was less. For Band D, the increase was 1.1%.

There had been savings in some areas: for example, employment costs as the new clerk would be paid on a lower range due to length of service.

The Management and Finance Committee had recommended additional provision in the budget to purchase new Chains of Office, with money put aside each year to ensure there was enough to purchase more Chains as needed in the future.

Resolved: to approve the budget proposal and precept for 2025/2026.

Min 98: Correspondence and Information

The Staffing Subcommittee were holding interviews for the Parish Clerk vacancy on Monday 3 March 2025. Four applicants were being interviewed.

The Council had received many communications from organisations who had recently received small grants.

The deadline for General Grants was Friday 7 February 2025 with applications being reviewed during the week commencing 10 February 2025. There would be site visits to both allotments and Kirkheaton Churchyard and a Land and Property Committee date would be arranged.

Min 99: Agenda Items

No requests for additional agenda items.

The Chairman thanked everyone for attending and closed the meeting.