



Minutes of the Parish Council Meeting

Held on Thursday 6 March 2025 at 19:30h

At Burton Village Hall, Northfield Lane, Highburton, Huddersfield, HD8 0QT

Present: Cllr J Cowan in the Chair.

Cllrs: B Armer, R Barraclough, D Black, R Bray, C Bright, P Brook, P McGleenan, A Munro, D Pearson, B Smith, J Taylor, P Taylor, C Walters, M Wheelhouse

Officers in attendance: Cllr J Cowan as Temporary Clerk and Ms P Morrison, Minute Clerk, Kirklees Governor Clerking Service.

MIN 100: Apologies and Declarations of Interest

Apologies for absence received from Cllrs A Cooper, D Hardcastle, D Knight, M Sykes, W Rowlands, C Voyce, E Voyce.

The following declarations of interest were made:

Cllr Armer declared an interest in all planning applications as he is a member of the Kirklees Strategic Planning Committee, and a substitute member of the Kirklees District-Wide Planning Committee. He stated that any views expressed would be of a preliminary nature with the final decision being taken at the Committee meeting when in receipt of full information.

Cllr Munro declared an interest in all planning applications as she is a substitute member of the Kirklees District-Wide Planning Committee and member of the Kirklees Strategic Planning Committee. She stated that any views expressed would be of a preliminary nature with the final decision being taken at the Committee meeting when in receipt of full information.

Cllr J. Taylor declared an interest in all planning applications as he is a substitute member of the Kirklees District-Wide Planning Committee and Kirklees Strategic Planning Committee. He stated that any views expressed would be of a preliminary nature with the final decision being taken at the Committee meeting when in receipt of full information.

Cllr P Taylor declared an interest in planning applications: 2025/44/90442/E, 2025/TNA/90424/E, 2025/TNA/90530E.

Cllr J Taylor declared an interest in planning application 2025/44/90306E.

MIN 101: Public Participation

No members of the public addressed the Council.

MIN 102: Admission of the Public

Resolved: to hold the meeting in the public session.

MIN 103: Civic Appointments

Cllr Munro reported that the Chairman had unveiled the memorial to the victims of the Lepton Yorkshire Firework Company disaster. Cllrs J Cowan, C Bright and J Taylor had visited Shepley Pre-School School who had recently been rated as Outstanding following an Ofsted inspection.

MIN 104: Minutes/Matters Arising

Resolved: to confirm the accuracy of the minutes of the Parish Council meeting held on 6 February 2025.

MIN 104: Committee Minutes

Resolved: to agree and adopt the minutes of the Grants and Community Projects meeting held on 27 February 2025.

MIN 105: Plans

Council members considered the Weekly Plans List weeks commencing: 3, 10, 17, 24 February 2025.

- 2024/62/93266/e Shepley, 2025/62/90277/E Kirkburton, 2025/NMA/90292/E Farnley Tyas, 2025/TWACA/90300/E Kirkburton, 2025/TNA/90309/E Kirkburton, 2025/CLASS Q/90326/E Flockton,
- 2025/62/90180/E Shepley, 2025/44/90306/E Kirkburton, 2025/CLD/90319/E Shelley, 2025/TNA/90355/E Farnley Tyas, 2025/44/90371/E Grange Moor – (recorded as Kirkheaton)
- 2025/62/90391/E Highburton, 2025/N/90402/E Grange Moor, 2025/TNA/90424/E Kirkburton, 2025/44/90442/E Kirkburton, 2025/TWACA/90445/E Farnley Tyas
- 2025/62/90192/W Lepton, 2025/44/90502/E Shepley, 2025/TWA/90514/E Farnley Tyas, 2025/TNA/90530/E Kirkburton

No objections were raised.

MIN 106: Accounts

Resolved: that the accounts for February/March 2025 be approved as presented.

MIN 107: Clerk/Responsible Financial Officer

Members were reminded that Cllr John Cowan was appointed as temporary Clerk/Responsible Financial Officer until a new person was recruited to fill the vacancy. Interviews for this post had taken place on 3 March 2025 and a new appointment has been made. The successful applicant is due to start on 1st April 2025.

Resolved: for Cllr J Cowan to continue as temporary clerk and provide help and support to the new Clerk/RFO for an appropriate period to ensure the continuity of council business and the fulfilment of the responsibilities of the post.

MIN 108: Correspondence and information

The deadline for requesting agenda items for the next Parish Council Meeting is 21 March 2025. All requests must include full details of the item to be discussed as well as any supporting documentation.

Emma Booth, Administration Assistant, has notified the Council she will be taking maternity leave following the summer school holidays. It was advised that EV chargers were now available in the Village Hall car park.

Cllr J Taylor requested support from members in supporting his on-line petition and campaign for better safety measures at the Sovereign and Cross Lane/Carr Lane junctions in Shepley.

The Chairman thanked everyone for attending and closed the meeting.