



# Minutes of the Council Meeting

Held on Thursday 3 July 2025 at 19:30h

At Burton Village Hall, Northfield Lane, Highburton, Huddersfield, HD8 0QT

**Present:** Cllr Cowan in the Chair.

**Cllrs:** B Armer, R Bray, C Bright, R Burton, A Cooper, D Hardcastle, D Knight, P McGleenan, D Pearson, W Rowlands, B Smith, M Sykes, J Taylor, P Taylor, C Walters, M Wheelhouse (arrived: 19:35h).

**Officers in attendance:** Ms A Greenwood

Before the meeting, the Chairman informed the Council of the passing of Councillor Dominic Black.

A minute's silence was held in honour of his memory and service as a parish councillor.

## **MIN 25: Apologies**

Apologies for absence received from Cllr J Taylor, P Brook, A Munro, R Barraclough, C Voyce, E Voyce and D Black.

## **MIN 26: Declarations of Interest**

*The following declarations of interest were made:*

Cllr Armer declared an interest in all planning applications as he is a member of the Kirklees Strategic Planning Committee, and a substitute member of the Kirklees District-Wide Planning Committee. He stated that any views expressed would be of a preliminary nature with the final decision being taken at the Committee meeting when in receipt of full information.

Cllr Cooper declared an interest in all planning applications as he is a substitute member of the Kirklees District-Wide Planning Committee and Kirklees Strategic Planning Committee. He stated that any views expressed would be of a preliminary nature with the final decision being taken at the Committee meeting when in receipt of full information.

Cllr Cowan expressed an interest in planning applications 22562 and 917011E as he was a member of the Co-Op Members and Community Council.

Cllr Hardcastle expressed an interest in planning application 91581 as the applicants were known to him.

Cllr Knight expressed an interest in planning application 91678 as the applicants were known to him.

Cllr P Taylor expressed an interest in planning application 91581 as the applicants were known to him.

Cllr Walters expressed an interest in planning application 91678 as the applicants were known to her.

Cllr Wheelhouse expressed an interest in planning application 91494 as the applicants were known to her.

Cllr Bray expressed an interest in planning applications 91586, 91623, 91228, 98581, 91648, 91660, 91632, 91728, and 91728 as the applicants were known to him.

## **MIN 27: Public participation**

No members of the public attended the meeting.

## **MIN 28: Admission of the Public**

**Resolved:** to hold the meeting in the public session

## **MIN 29: Civic appointments**

The Chairman reported that he had attended the Kirkburton Big Sing and the Scouts and Guides Council AGM.

## **MIN 30: Minutes**

**Resolved:** to confirm the accuracy of the minutes of the Annual Parish Council Meeting held on 22 May 2025 with the amendment of J Taylor to P Taylor on MIN 9.

## **MIN 31: Committee minutes**

**Resolved:** to agree and adopt the minutes of the Land and Property Committee on 22 May 2025.

**Resolved:** to agree and adopt the minutes of the Management and Finance Committee on 22 May 2025.

**Resolved:** to agree and adopt the minutes of the Staffing Committee on 22 May 2025.

**Resolved:** to agree and adopt the minutes of the Grants and Community Projects Committee on 22 May 2025.

**Resolved:** to agree and adopt the minutes of the Neighbourhood Plans Committee on 22 May 2025.

**Resolved:** to agree and adopt the minutes of the Land and Property Committee held on 19 June 2025.

**MIN 32: Accounts**

The Chairman informed the Council that there was a query over the May Four Seasons invoice.

**Resolved:** to authorise the accounts for June and July 2025.

**MIN 33: AGAR**

**Resolved:** to note the Annual Internal Audit Report for 2024/25 included at page 3 of the Annual Governance and Accountability Return 2024/25.

**Resolved:** to approve Section 1 - Annual Governance Statement 2024/25 for Kirkburton Parish Council on page 4 of the Annual Governance and Accountability Return 2024/25.

**Resolved:** to approve Section 2 - Accounting Statement 2024/25 for Kirkburton Parish Council on page 5 of the Annual Governance and Accountability Return 2024/25.

**Resolved:** to note the Internal Auditor's detailed written report.

**MIN 34: Grant Application Volunteers – Councillor J Cowan**

The Chairman informed the Council that councillor volunteers would only be involved in the initial administration of the grant applications, and that this task did not involve making any decisions on the applications.

**Resolved:** that Cllrs Cowan, Hardcastle, and J Taylor will assist with grant applications over the next twelve months.

**MIN 35: WYP representative for Council meetings – Councillor B Smith**

**Resolved:** to withdraw the item from the agenda as the originating local issue that promoted the motion was to be addressed in another manner.

**MIN 36: Burton Environment Group – Councillor P Taylor**

**Resolved:** to withdraw the item from the agenda as the judging for the Grow Your Community section of Yorkshire in Bloom had already taken place.

**MIN 37: WYCA Active Travel Hub – Councillor P Taylor**

**Resolved:** to support the proposal for an active travel hub in Denby Dale and seek opportunities to link to its activities.

**MIN 38: Request for motion support from Mirfield Town Council**

**Resolved:** to ask the clerk to request more information about Mirfield Town Council's motion.

**MIN 39: Plans**

Council members considered the planning applications for the weeks commencing 19 May, 26 May, 2 June, 9 June, 16 June and 23 June.

There were no comments on the applications.

Cllr P Taylor informed the Council that planning application 91344 was on the Kirklees Planning website but was not on the planning lists for consideration, and that such omissions had occurred in the past.

With reference to planning application 91468, Cllr Hardcastle expressed concern at the recurring disruption on Penistone Road at the entry point to the site, whereby traffic lights were in place one day, but not the next, on a weekly basis over a period of months.

**Resolved:** to contact Kirklees Planning and express concern about the continuing traffic disruption caused by the site build on Penistone Road.

**MIN 40: Correspondence and information**

The Chairman informed Council of a public consultation at Cliffe House on 8 July 2025 by Banks Development Group who are wanting to build around 120 houses on Greenbelt in Shepley and members are welcome to attend if they wish.

**MIN 41: Clerk's report**

The clerk had nothing to report.

**Resolved:** for the clerk's report item to remain a standing item on the Council meeting agenda.

**The Chairman thanked everyone for attending and closed the meeting at 20:15h.**