

KIRKBURTON PARISH COUNCIL

Kirkheaton Churchyard – General Maintenance Specification

PRELIMINARIES

The Employer:

Kirkburton Parish Council, Burton Village Hall, Northfield Lane, Highburton, Huddersfield HD8 0QT, Tel: 0772 678 4982, Email: clerk@kbpc.co.uk The office is open on Monday and Thursday 10am to 2pm. Urgent correspondence to be sent by email.

All correspondence and enquiries must be addressed to the Clerk at Kirkburton Parish Council.

Tender and Contract Documents:

Exact details and locations of the trees can be seen on the attached documents and photographs.

The Site:

The churchyard of St John's Parish Church, Church Lane, Kirkheaton, Huddersfield HD5 0BH.

The Contractor's attention is drawn to the restricted nature of the site, the need to define working areas that encroach as little as possible into the Churchyard which is a burial ground and onto the adjacent Highway. The site contains many trees, which are subject to Tree Preservation Orders. Additionally, the Church is a Grade II* Listed Building.

Access to the Site:

Access is via the Churchyard gate and Church Lane. The dates when the work is to be carried out must be agreed in advance with the Parish Council.

Parking and storage of materials:

Subject to the agreement of the Church the Contractor may use a defined area in the car park by the Parish Rooms, situated opposite the site.

Waste:

All rubbish, debris, spoil, containers and surplus material must be removed from the site by the end of the contract. Felled wood to be chipped on site and removed from the site.

Use of Weedkiller:

Glyphosate must not be used unless it is absolutely necessary. If that is the case, the contractor needs to notify the Clerk of the need and explain the reasons. It will be considered by the Council and the Clerk will notify the contractor whether or not its use is permitted in that specific instance.

Risk to Health and Safety:

The Contractor must ascertain for him/herself any information he/she may require to ensure the safety of all persons and the works. He/she will be responsible for putting all safety measures in place at the time the work is being carried out and for ensuring that they comply with all legislation and codes of practice.

Public Liability Insurance/Risk Assessments/References:

The Contractor must confirm the value and validity of his PLI before the works commence. A copy must be supplied to the Clerk to the Council along with a risk assessment. Additionally, the Contractor is required to supply the names and contacts of three referees where similar work has been carried out, unless he/she is known to the Council. Work may not commence until the Clerk of the Council has confirmed that all documentation is in place.

Work on the Public Highway:

The Contractor is responsible for all work on the public highway, with reference to signing and other protective measures to ensure the safety of pedestrians and vehicular traffic. These shall comply with all legislation and codes of practice.

Use of the Site:

The Contractor must not use the site for any purpose other than the carrying out of the works.

Site Visit:

Before tendering, ascertain the nature of the site, access thereto and all conditions and restrictions likely to affect the execution of the works.

The Parish Council does not accept any responsibility for any cost incurred during the preparation of the tender.

The contractor shall include in his/her tender everything necessary to complete the works and the tender shall be exclusive of VAT.

DETAIL: To remove the self-seeded saplings and large weeds / brambles / ivy as detailed below. The use of glyphosate shall be avoided wherever possible. The stumps of the self-seeded saplings shall be treated to prevent any regrowth.

Section 1 – Just below the main door:

Weeds and small saplings growing between gravestones (Marked 1 & 2 on the map)



In the same section as above but lower down nearer the railings: fern growing into a gravestone, patch of nettles by the railings at the lower end of the same section.
(Marked 3 & 4 on the map)



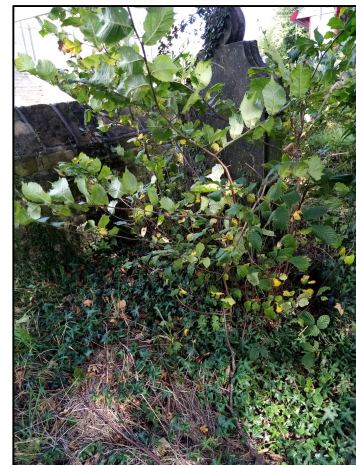
Section 2: In the section by the boundary wall with the rear of the houses on Rectory Drive, there are lots of hedging saplings growing into the gravestones. By the wall there are lots of weeds, ivy etc which must be removed. Roughly around the areas marked by trees T28 and T24 on the map. There is a small bush growing into the wall by tree T31 to be removed.



Section 3: In the top corner, there are lots of brambles and saplings to be removed, including a larger one (pictured) growing into the wall.



Section 4: Along the boundary wall with School Lane, behind the bus stop: There is a lot of ivy growing over the gravestones, and self-seeded saplings / brambles growing by the wall and in that general area.



Section 5: From the corner of Church Lane and School Lane, underneath the trees there are a lot of large branches strewn on the ground which must be removed.

To the right of the entrance opposite the Beaumont Arms, there is a large clump of weeds growing between two flat gravestones, which is to be removed.

