

**KIRKBURTON PARISH COUNCIL**

**VILLAGE IMPROVEMENT FUND**

**PROJECT FORM 2024-25**

**Parish Council Ward:**

**Parish Councillors Involved:**

**The deadline dates for returning the completed form with the quotes and any other supplementary information are: 5 July 2024, 25 October 2024 and 7 February 2025.**

<b>1</b>	Please provide the name of the organisation or individual promoting the project. This can also be a Parish Councillor (s)  If it is an organisation, the name must be the same as that shown on the bank account.
<b>2</b>	Please tell us what your project is about and show how this will improve life in your village.
<b>3</b>	Please indicate how long you think your project will take to deliver and when you would expect it to be completed.
<b>4</b>	What arrangements are you putting in place to ensure that the project is completed on time and delivering the village improvement?
<b>5</b>	Please show the costs of the proposed project and how it is expected that this cost will be met.

<b>Internal Use Only:</b>

Date & Minute No when the application was considered by the Committee:

Date Council Approval was given:

Date Funding was issued:

**Please print this on a separate page, as it needs to be separated from the rest of the form before circulating to the Committee in order to comply with the Data Protection legislation**

Please provide details of the main contact within the organisation for the project

Name:

Daytime Phone Number:

Email Address:

*Please ensure any capital letters, underscores and full stops are clear.*

Full Postal Address inc post code (unless the contact is a Parish Councillor):

If the project is being carried out by a community group, please provide the bank details below:

Account Name:

Sort Code:

Account No:

Type of Account eg community, deposit, business, etc:

Have these details changed from those previously supplied?

NB: The Council does not retain groups' bank details, but if they have changed, the Council will have to re-register the group at the bank before it can make the transfer.

Please ensure that the name is exactly as on the statement, or the transfer cannot be made.

I confirm that the Parish Councillor/s involved have given consent to the project.

Signature

Position within the promoting organisation

Date

All details provided within this form will be dealt with in accordance with data protection legislation. A copy of the Council's Privacy Notice can be viewed on the website and is available on request.