

## **KIRKBURTON PARISH COUNCIL**

### **Special Grants Scheme – Rules & Criteria 2018-19**

Council at its absolute discretion may add categories to, or delete categories from, this Scheme at any time. The Scheme will be administered by the Clerk, who will decide on the eligibility or otherwise of any application. Decisions on eligibility may be delegated at the discretion of the Council. Council may from time to time set limits on the maximum amount of any individual grant under this Scheme, or under specific categories.

Eligible applications will be considered by the Grants & Community Projects Committee, which will make recommendations to the Council. The Committee may recommend payment of an application in full or in part, or may recommend refusal. The Committee may NOT recommend any payment which exceeds the limit for the category adopted by Council, or which would breach any budgetary limit imposed by Council. The Committee, at its discretion, may defer consideration of any application before it.

#### **Small Annual Grants**

The initial recommendation is that such grants be restricted to a maximum of £250, and that existing deadlines for applications be retained.

These are specifically to assist with the functioning of an ongoing organisation. The eligibility criteria will be:

- 1) The organisation has, within the two municipal years preceding the application, been awarded a grant under the General Scheme or its equivalent predecessor, or was awarded a Small Annual Grant in the municipal year preceding the application, or is able to demonstrate in the case of an initial application that it has a constitution which ensures that the organisation is located within the Parish and provides a benefit to Parishioners;

and

- 2) An organisation may only be awarded one such grant per municipal year;

and

- 3) The application is accompanied by a statement signed by the Chair or Secretary that the Constitution has not been amended in the interim, or (5) below is satisfied;

And

- 4) The application is accompanied by a statement signed by the Chair or Secretary that the Chair, Secretary and Treasurer have not changed since the previous grant in either (1) or (3) above, or if they have changed detailing the contact details of the current Officers. The statements referred to here and in (3) above may be combined in a single document.

- 5) If the Constitution of the organisation has been changed a copy of the amended Constitution must be supplied with the application. It will be a matter for Grants & Community Projects Committee to decide whether or not the new Constitution is such as to permit a Small Annual Grant to be allowed. Criteria (1), (2) and (4) above must, in this event, be fulfilled.

## **Clock Grants**

Clock grants will be restricted to a maximum of £200 or such other amount as Council may from time to time decide.

Clock grants are intended to facilitate the routine maintenance of public clocks. The eligibility criteria will be:

- 1) The clock must not be in private ownership, but may be owned by a Limited Company which provides community facilities.
- 2) The clock must be visible to members of the public from a highway.
- 3) At the time of application the clock must be in working order.